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BOE Minutes 5/13/19
Haakon School District 27-1

Haakon School District 27-1
Board of Education Meeting Minutes
May 13, 2019

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on May 13, 2019 at 7:00 p.m. in Room 127 - Library. President Mark Radway called the meeting to order with the following members present: Vonda Hamill, Anita Peterson, Mark Radway, Doug Thorson, Jake Fitzgerald and Scott Brech. Absent: Brad Kuchenbecker. Also present: Superintendent Jeff Rieckman, Secondary Principal Mandie Menzel, Business Manager Britni Ross, Lisa Schofield, Cristi Ferguson, Jessica Wheeler, and Pat Westerberg.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

19-143 Communications from the audience: None

19-144 Motion by Peterson, second by Brech to approve the agenda as presented.

19-145 Motion by Fitzgerald, second by Thorson to approve a transfer from Capital Outlay to Capital Projects for \$26,769.05.

19-146 Motion by Thorson, second by Hamill to approve the following items on the consent calendar.

Approved the minutes of the April 8, 2019 regular meeting.

Approved the unaudited financial report of April 30, 2019 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Building	Scholarships	Food Service	Trust & Agency
Beg Bal	745,042.73	720,420.69	716,242.72	160,514.90	51,040.76	0	176,801.49	15,186.60	116,858.95
Taxes	38,126.29	18,841.11	10,485.36	4.54	23,069.96				
Interest	1,128.41	1,090.79	1,166.02	263.30	112.84		54.05		23.82
Sales								5,347.15	16,965.00
Pupil Act	212.38								10,010.51
Donations									
Rentals	75.00						200.00		200.10
SD FIT									
Other	9,587.00								2,593.37
State Funds	84,033.00								
Fed Funds								4,153.46	
Total Rec	133,162.08	19,931.90	11,651.38	267.84	23,182.80		254.05	9,500.61	27,792.80
Transfer		-26,769.05				26,769.05	-4,677.12		4,677.12
Payments	204,143.72	51,735.25	38,172.65			26,895.16		11,010.58	8,777.01
Ending Bal	674,061.09	661,848.29	689,721.45	160,782.74	74,223.56	-126.11	172,378.42	13,676.63	140,551.86

General Fund Claims Payable May 13, 2019 A&B Welding Supplies - VoAg Supplies - 178.44, AFLAC - Insurance Premium - 1482.20, Amazon - Maintenance/PE/Guidance Supplies - 688.03, Apple, Inc - Credit for

App Purchases - 1000.00, Avesis - Vision Insurance Premiums - 346.92, Bil-Mar Expressions - Lettering - Wrestling Banner - 18.00, Brucklacher, Brigitte - Reimburse Workshop Fee/Mileage State FCCLA - 338.56, Butler, Michelle - Mileage - State FFA in Brookings - 235.20, Cenex Fleetcard - Bus Fuel - 415.58, City of Philip - Water/Sewer - 360.85, Coyle's SuperValu - BOE/FACS Supplies - 74.45, D&T Auto Parts - Bus Repairs - 20.47, Dearborn National - Life Insurance Premiums - 12.60, Delta Dental - Dental Insurance Premiums - 1,385.44, EBSCO - Library Subscriptions - 191.05, Econo Lodge - Lodging - State FFA - 1759.78, GoldenWest Technologies - Paging System Repairs - 500.00, GoldenWest Telecommunications - Telephone - 567.34, Hanson Oil - Propane-Milesville - 520.13, Herff Jones - Diplomas - 128.94, Hoag Diesel Service - Bus Repairs - 448.29, Hometown Computer Services - Tech Repairs - 500.00, Howard Johnson - Lodging - TIE Conference - 228.00, Jore, Casey - Mileage - Track in Kadoka - 18.48, Kieffer Sanitation - Garbage Service - 847.00, Knutson, Vicki - Mileage/Meals for TIE Conference - 135.88, Lasting Impressions Unlimited - Engraving on Award Plaques/Retirement Gifts - 451.50, McDaniel, Kelsey - Isolation Mileage - 361.20, Petty Cash - Postage - 193.93, Philip Hardware - Maintenance Supplies - 241.66, Philip Pit Stop - Maintenance/Bus Fuel - 1047.64, Philip Standard - Mower Repairs - 15.00, Philip Trust & Agency** - Imprest Reimbursement - 1535.45, Popplers Music - Music Supplies - 25.15, Public Health Laboratory - Water Testing - 188.00, Quill - Office Supplies - 140.78, Ravellette Publications - Publications - 289.87, Rieckman, Jeff - Mileage - December 2018 thru April 2019 - 720.72, Ross, Britni - Reimburse Retirement Gift/Mileage - 247.94, Schofield, April - Reimburse Workshop Fee - 55.00, SDHSAA - National Federation Subscription/Press Pass 31.00, Sew Mine Upholstery - Track Canopy Repairs - 47.02, Sheraton - State FCCLA/State Student Council - 4000.00, Slovek, Marie - Mileage/Meals for TIE Conference - 135.88, Smith, Ella - Reimburse Workshop Fee - 55.00, South Dakota One Call - Locate Tickets - 2.10, Student - Mileage - 438.48, Technology & Innovation in Ed - TIE Conference Registrations - Knutson/Slovek - 420.00, Weber, Luke - Mileage - Golf in Lemmon - 124.32, Wellmark Blue Cross Blue Shield - Health Insurance Premiums - 1328.26, West Central Electric - Electricity - 4764.33, West River Lyman Jones - Rural Water - 42.50, **TOTAL 41,104.46; Capital Outlay Claims Payable May 13, 2019** Amazon - Chemical Storage Cabinets - 942.45, Century Business Products - Copier Lease - 436.41, **TOTAL 1378.86; SPED Claims Payable May 13, 2019** AFLAC - AFLAC Premiums - 69.55, Avesis - Vision Insurance Premiums - 44.12, Children's Care Hospital & School - Residential Tuition - 11550.00, Children's Therapy Services - Occupational Therapy - 2075.00, Children's Therapy Services - Speech Therapy - 7551.25, Dearborn National - Life Insurance Premiums - 4.20, Delta Dental - Dental Insurance Premiums - 232.02, Department of Human Services - Residential Tuition - Match - 12988.84, Elshere, Lana - Isolation Mileage - 55.44, Parent - SPED Mileage - 438.48, **TOTAL 35008.90; Debt Service Claims Payable May 13, 2019** First National Bank-Sioux Falls - Interest on Bonds - 96630.00, **TOTAL 96630.00; Food Service Claims Payable May 13, 2019** AFLAC - Insurance Premiums - 133.12, Cash-Wa - Purchased Foods - 5603.78, Coyle's SuperValu - Purchased Foods - 74.14, Reinhart Foods - Purchased Foods - 1702.42, SNA - School Nutrition Membership Dues - 11.00, SNASD - Summer Conference Registration - 115.00, Servall - Linen Care - 75.84, US Foods - Purchased Foods - 2182.96, **TOTAL 9,898.26**

Hourly wages for Month of April 2019 – 42,257.91; Gross Salaries/Fringe for April 2019– FUND 10: Instructional – 113,464.91, Administration – 25,851.43, Support Services – 1,002.41, Extra Curricular – 4,477.32; **FUND 22: SPED Gross Salaries/Fringe – 620.47.**

19-147 Conflicts of Interest: None

19-148 A brief discussion was held regarding a room for the Philip Public Access TV equipment.

- 19-149 Motion by Hamill, second by Thorson to accept with regrets the retirement of Kathy Peterson, high school secretary and the resignation of Casey Jore, history/government teacher. We wish them both the best as they move on to new adventures.
- 19-150 Motion by Brech, second by Fitzgerald to approve the 2019-2020 certified negotiated agreement. The base salary was increased by \$1500, and staff members received \$1500 on their salary. Some small changes were made to the extra-curricular staff pay schedule, and some wording changes regarding leave were made.
- 19-151 Motion by Peterson, second by Thorson to approve the 2019-2020 classified negotiated agreement. The base pay was increased to \$13.00/hour, and each staff member was given a \$.50/hour raise. They also received \$300 increase in fringe money. Some wording changes were made regarding leave.
- 19-152 Motion by Brech, second by Fitzgerald to approve the certified contracts as issued for 2019-2020.
- 19-153 Motion by Brech, second by Peterson to approve the classified contracts as issued for 2019-2020.
- 19-154 A discussion was held regarding policy and procedure on evaluations of certified and classified staff. It is the desire that the issue be discussed during the next negotiations process.
- 19-155 Bids for the surplus propane tanks were opened: 500-gallon propane tank (town) – Gavin Brucklacher, \$527.00; 500-gallon propane tank (Cheyenne) – Kurt Flesner, \$510.00. No other bids were received. Motion by Fitzgerald, second by Peterson to accept the bids.
- 19-156 Motion by Hamill, second by Thorson to approve a contract with the South Dakota Department of Health for preventative care services for children at the rate of \$31.00 per hour. Services at the school's request will be billed at \$62.00 per hour.
- 19-157 Motion by Peterson, second by Brech to approve an audit engagement with Casey Peterson & Associates for the 2018-2019 audit. Estimated cost will be \$13,500 plus travel and reimbursable expenses.
- 19-158 Proposals from two companies were reviewed for chemical disposal. Motion by Hamill, second by Thorson to accept the proposal from Tradebe Environmental Services for \$9840.97.

- 19-159 Motion by Peterson, second by Thorson to cast a “yes” ballot for SDHSAA Amendment 1.
- 19-160 Motion by Thorson, second by Brech to cast a ballot for Barry Mann, Wakpala High School for SDHSAA Native American At-Large Representative.
- 19-161 Motion by Peterson, second by Fitzgerald to cast a ballot for Dan Aaker, Winner High School for SDHSAA West River At-Large Representative.
- 19-162 Motion by Peterson, second by Thorson to cast a ballot for Randy Hartmann, Pierre T.F. Riggs High School for SDHSAA Large School Group Board of Education Representative.
- 19-163 Business Manager Britni Ross reviewed the proposed 2019-2020 budgets.
- 19-164 Britni Ross reviewed the capital outlay 5-year plan.
- 19-165 Motion by Fitzgerald, second by Peterson to enter into executive session at 8:27pm for matters of negotiations per SDCL 1-25-2(4). Motion by Thorson, second by Hamill to resume meeting at 9:46pm. Motion by Fitzgerald, second by Hamill to offer the Superintendent a 1-year contract with a \$1500 salary increase; to offer the High School Principal a 1-year contract with a \$1500 salary increase; and to offer the Business Manager a 1-year contract with a \$2500 salary increase.
- 19-166 Anita Peterson gave the BHSSC report.
- 19-167 Business Manager Britni Ross reported on the following items: (A) Reviewed the final construction contract log, and the final ledger and zero balance for the SD FIT account. (B) Briefly discussed the excess cash balance laws and status as we near the fiscal year end.
- 19-168 High School Principal Mandie Menzel reported on the following items: (A) Gave copies of the updated student handbook to board members and discussed proposed changes. (B) Reviewed how the Dakota Sports reward program and the Donors Choice programs work. (C) Semester tests are May 14th and 15th. (D) 8th grade recognition will be held on May 15th at 6:00pm. (D) Congratulations to Kiarra Moses for breaking the Conference record in Discus at the meet in Kadoka on May 10th. (E) Region Track will be held in Lyman on May 16th, and Region Golf will be

held at Hart Ranch on May 20th. State Track is in Sioux Falls on May 24-26, and State Golf is in Mitchell on June 3rd and 4th.

- 19-169 Superintendent Jeff Rieckman reported on the following items: (A) Discussed proposed changes to the elementary handbook. (B) Ag Day was held on May 1, and was a great opportunity for all. (C) MAP Testing and Smarter Balanced Testing is all finished up. (D) Thank you to West River Rural Water Development for the grant to be used for O&M manuals for the geothermal well treatment facility. (E) Thank you to the Knights of Columbus for the Tootsie Roll donation of \$218. (F) Will be having a meeting with ASBSD attorney Gerry Kaufman regarding our policy updates. (G) A building walk-through was completed with Scull Construction to address any remaining building issues/projects that need to be addressed when school is out for the summer. (H) Discussed the updated job description for the Head of Maintenance/Custodial Supervisor position. (I) Cathie Handcock would like to continue renting the room she used for Preschool. The board agrees this is a very good use of the space. (J) Discussed capital outlay projects as well as the documenting of some repair projects/problems that need to be addressed.

Adjournment at 10:28 PM. Will meet for the next regular meeting on June 10, 2019 at 7:00 PM.

Britni Ross, Business Manager

R. Mark Radway, President