

Haakon School District 27-1
Board of Education Meeting Minutes
July 8, 2019

The Board of Education of the Haakon School District 27-1 met in session for its annual meeting on July 8, 2019 at 7:00 p.m. in Room 127 - Library. Business Manager Britni Ross called the meeting to order with the following members present: Jeff Gabriel, Vonda Hamill, Anita Peterson, Mark Radway, Scott Brech, Jake Fitzgerald, and Jari Spry. Also present: Superintendent Jeff Rieckman, Secondary Principal Mandie Menzel, and Business Manager Britni Ross.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

- 20-01 Communications from the audience: None
- 20-02 Motion by Radway, second by Peterson to approve the agenda with the following addition: 20.11-1: Receive Homeschool Exemption.
- 20-03 Conflicts of Interest: None
- 20-04 Business Manager Britni Ross administered the oath of office to new board members Jeff Gabriel and Jari Spry (both 3 year terms).
- 20-05 Business Manager Britni Ross conducted the reorganization of the Board for FY 2019-2020. Peterson nominated Mark Radway for President of the Board of Education. Motion by Fitzgerald, second by Brech that nominations cease. After a motion duly made, seconded, and carried unanimously, Radway was declared President and assumed the chair. Brech nominated Fitzgerald for Vice President of the Board of Education. Motion by Peterson, second by Hamill that nominations cease. After a motion duly made, seconded, and carried unanimously, Fitzgerald was declared Vice President.
- 20-06 Motion by Fitzgerald, second by Hamill to approve the following items on the consent calendar.
Approved the minutes of the June 10, 2019 Meeting
Approved the unaudited financial report of June 30, 2019 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Scholarships	Food Service	Trust & Agency
Beg Bal	919,312.16	835,559.93	744,821.52	161,043.67	190,598.62	172,920.65	8,758.14	126,664.91
Taxes	51,682.25	26,329.79	14,665.31		32,309.67			
Interest	1,378.35	1,424.29	1,194.56	229.72	367.56	67.66		25.77
Sales		510.00					1,533.48	186.00
Pupil Act	1,171.63							2,073.98
Donations						1,100.00		
Rentals								
SD FIT								
Other			289.24					2,102.38
State Funds	84,035.00							
Fed Funds	71,001.00						3,368.81	
Total Rec	209,268.23	28,264.08	16,149.11	229.72	32,677.23	1,167.66	4,902.29	4,388.13
Transfer								
Payments	301,931.28	2,667.94	39,041.40				7,612.49	2,987.39
Ending Bal	826,649.11	861,156.07	721,929.23	161,273.39	223,275.85	174,088.31	6,047.94	128,065.65

General Fund Claims Payable July 8, 2019 AFLAC - Insurance Premium - 1482.20, A&B Welding Supplies - VoAg Supplies - 80.00, Addison, Samantha - Parent Mileage - 2385.6, Amazon - Supplies - 504.34, ASBSD - FY 2020 Dues - 1033.77, ASBSD Worker Comp Fund - FY 2020 Worker's Compensation - 8429.00, Avesis - Vision Insurance Premiums - 550.77, Best Western Kelly Inn - Lodging - State Golf - 1175.92, Brech, Scott - BOE Mileage - 67.20, City of Philip - Water/Sewer - 292.35, Coyle's SuperValu - BOE Supplies - 4.19, Dearborn National - Life Insurance Premiums - 12.60, Delta Dental - Dental Insurance Premiums - 1282.32, Department of Environment & Nat - 2019-2020 Wastewater Fee - 600.00, Department of Health - Health Nurse Services - 60.00, eBoard Solutions - Online Policies Module - 600.00, Farm & Ranch Living - One Year Subscription - 19.98, First Interstate Bank Mastercard - Classroom Supplies - 72.88, First National Agency - Property/Liability Insurance - 36396.00, Follett - Consumable Textbooks - 418.32, GoldenWest Telecommunications - Telephone - 551.82, Graves IT Solutions - 2019-2020 School Support/Online Backup - 4775.00, Hamill, Vonda - BOE Mileage - 157.92, Hometown Computer Service - Cameras/Installation - 1639.83, Infinite Campus - Messenger Licensing - 1093.40, IXL Learning - License Fee - 1400.00, Kennedy Implement - Mower Blades - 54.75, Kieffer Sanitation - Garbage Service - 847.00, Lodge at Deadwood - Lodging - Rieckman Wild West Conference - 276.00, Moses Building Center - Maintenance Supplies - 68.79, NWEA - Title Supplies - Map Skills - 3170.00, Pennington County Courant - Subscription - 38.00, Peterson, Anita - BHSSC Mileage - 219.24, Petty Cash - Postage - 11.00, Philip Hardware - Maintenance Supplies - 213.96, Philip Pit Stop - Bus/Maintenance Fuel - 995.65, Philip Standard - Maintenance Fuel - 169.77, Philip Trust & Agency - Imprest Reimbursement** - 275.61, Popplers - Music Supplies - 23.00, Radway, Mark - BOE Mileage - 109.20, Ramada Hotel - Lodging - Hanson (Summer Academy) - 70.00, Ravellette Publications - Publications/Advertising - 1438.36, Rawhide Golf Ball Company - Golf Supplies - 420.00, Rieckman, Jeff - Mileage - May thru June - 262.08, Ross, Britni - Reimburse Funeral Plant - 70.00, SASD - Dues - Rieckman, Menzel, Ross - 1669.00, Scholastic - Classroom Supplies - 192.76, School Specialty - Classroom Supplies - 12.83, SD Teacher Placement Center - Membership - 435.00, SHI International - Windows User Licenses - 2127.39, Shoutpoint, Inc - Messaging Services - 690.00, Software Unlimited - FY 2020 Software Maintenance - 4300.00, Teacher Innovations - Planbook.com Subscription - 13.50, Thorson, Doug - BOE Mileage - 62.16, TIE - FY 2020 Membership Dues - 936.00, Triple XXX Spraying - Weed Control - 502.50, Vanway Trophy - Engraving - 187.50, Weber, Luke - Mileage - State Golf in Yankton - 239.40, Wellmark - Health Insurance Premiums - 12052.06, West Central Electric - Electricity - 4358.31, West Interactive Services - Web Hosting - 1083.11, West River Lyman Jones - Rural Water - 42.50, **TOTAL 102,721.84;** **Capital Outlay Claims Payable July 8, 2019** Century Business Lease - Servers - 436.41, First National Bank - Contribute to Bus CD - 20000.00, Hauff Mid-America - Football Uniforms - 4611.75, Jake's Siding - Siding at Milesville School - 15769.16, MARC - Gym Floor Refinish - 3564.00, School Specialty - File Storage/Chairs - 2793.47, **TOTAL 47,174.79** **SPED Claims Payable July 8, 2019** AFLAC - AFLAC Premiums - 69.55, Avesis - Vision Insurance Premiums - 90.88, Children's Care Hospital & School - Residential Tuition - 9900.00, Children's Therapy Services - Speech Therapy Services - 1805.00, Dearborn National - Life Insurance Premiums - 4.20, Delta Dental - Dental Insurance Premiums - 232.02, Department of Human Services - Residential Tuition

Match - 12876.66, Parent - SPED Mileage - 438.48, TOTAL 25416.79; **Food Service Claims**
Payable July 9, 2018 AFLAC - Insurance Premiums - 133.12, TOTAL 133.12

Hourly wages for Month of June 2019 –46,853.12; **Gross Salaries/Fringe for June 2019**– FUND 10: Instructional – 130,710.30, Administration – 25,803.73, Support Services – 1,002.41, Extra Curricular – 8,183.86; FUND 22: SPED Gross Salaries/Fringe – 620.47.

20-07 Motion by Brech, second by Fitzgerald to approve the following annual board organization action:

1. Declare First National Bank in Philip as the official depository for school district funds and continuation of accounts.
2. Authorize the Superintendent to act in the absence of the Business Manager.
3. Declare the Pioneer Review as the official newspaper for publications of official school board meetings, advertisements, etc.
4. Set date, time and place of Board meetings as the second Monday of each month at 7:00pm in Room 127 (Library), with the exception of meetings in November-March, which will be held at 6:00pm.
5. Appoint Britni Ross as Business Manager and authorize to set bond for Business Manager as required by law.
6. Appoint Britni Ross, Business Manager to be the Administrator of the Trust & Agency Funds.
7. Appoint Jeff Rieckman, Superintendent to Director of Federal Programs.
8. Approve meal prices for the school lunch program for the 2019-2020 school term as follows:
 - a. Student, Regular K-6 : \$2.75
 - b. Student, Regular 7-12 : \$3.00
 - c. Student, Reduced : \$.40
 - d. Adult : \$3.75
 - e. Student Breakfast: \$1.75
 - f. Student Breakfast, Reduced: \$.30
 - g. Adult Breakfast: \$2.25
 - h. Milk : \$.35
9. Declaration of “Parliamentary Procedure at a Glance” in conducting board meetings.
10. Authorize the Business Manager to invest funds to the advantage of the district.
11. Authorize the use of Imprest Fund for referees, travel expenses, co-curricular activities, postage, freight and other expenses which may require immediate payment.
12. Approve admission prices to activities for the 2019-2020 as follows:
 - a. Student/Senior Citizen 65+ : \$3.00
 - b. Student/Senior Citizen 65+ Season Pass: \$25.00
 - c. Adult: \$5.00

d. Adult Season Pass : \$40.00

13. Appoint Jeff Rieckman, Superintendent as the person responsible for closing school for emergencies, inclement weather, etc.
14. Approve Board Member compensation for attendance at authorized meetings at \$75.00 per meeting plus mileage.
15. Appoint Rodney Freeman as school attorney.
16. Approve participation in the Emergency School Bus Mutual Assistance Pact.
17. Designate Mandie Menzel, Principal as the Section 504 Coordinator.

- 20-08 Committee appointments tabled until August meeting.
- 20-09 Motion by Fitzgerald, second by Brech to name Anita Peterson as the Delegate to the Delegate Assembly of the ASBSD, with Vonda Hamill as the alternate.
- 20-10 Motion by Hamill, second by Peterson to approve publishing the list of employee contracts per SDCL 6-1-10.
- 20-11 Motion by Hamill, second by Fitzgerald to approve the following open enrollments: OEA148-20: 4th grader from Kadoka Area.
- 20-11.1 Received the following homeschool requests: HSA91-20 (7th grade); HSA92-20 (5th grade); HSA93-20 (3rd grade); HSA94-20 (1st grade).
- 20-12 No bids for barium chloride were received.
- 20-13 Motion by Hamill, second by Peterson to approve the following personnel action: Brad Heltzel, Assistant Football Coach - \$2660.00 and Dana Kerns, Junior High Football Coach (1/2) - \$1140.00
- Deferred to 20-15 at 7:30pm for Budget Hearing. Proposed budgets were reviewed and discussed.
- 20-14 Motion by Hamill, second by Peterson to approve the Special Education Comprehensive Plan.
- 20-15 Budget Hearing – see above.

- 20-16 A brief update on building committee items was given. Most items on the list are in the process of being addressed.
- 20-17 Anita Peterson gave the BHSSC report.
- 20-18 Britni Ross reported on the following items: (A) We have finished the year in compliance with the teacher compensation standards and the excess cash balance regulations. (B) The science chemicals have been disposed of.
- 20-19 High School Principal Mandie Menzel reported on the following items: (A) We've been accepted as part of the Build Your Base with Beef program, which will benefit our athletes. (B) Athletic meetings will tentatively be held the same evening as the open house, but further information will be available soon. (C) Congratulations to Sage Gabriel. She will represent PHS at the National Finals Rodeo in cutting. (D) A discussion was held on moving the date of graduation, due to conflicts with college graduations. More information to come. (E) A discussion was held regarding the 2019-2020 school calendar.
- 20-20 Superintendent Jeff Rieckman reported on the following items: (A) The joint ASBSD conference is coming up in August - please let Lisa know if attending so she can send in registrations. (B) An open house will be held on August 12th. (C) Scull will arrive on July 15th to begin some warranty work. (D) The Milesville school has had a new entryway built and has new siding. It looks great. (E) The floor in the Fine Arts gym is currently being replaced and the Armory floor has a new finish on it for the year.

Adjournment at 8:47 PM. Will meet for the next regular meeting on August 12, 2019 at 7:00 PM.

Britni Ross, Business Manager

R. Mark Radway, President

Pursuant to SDCL 6-1-10, salaries for the Haakon School District employees for FY 2019-2020 are as follows: Lauren Adrian – Elementary Teacher, \$39,428.60; Johanna Baye – Custodian, \$16.05/hour; Barb Bowen – Elementary/JH/HS Teacher, \$52,081.45, Vocal Music, \$2,660.00, Band, \$4,560.00; Brigitte Brucklacher - JH/HS Teacher, \$52,081.45, FCCLA Advisor, \$3,040.00; LaRae Carley –

Elementary Paraprofessional, \$14.45/hr; Rachel Dale – Custodian, \$13.50/hour; Pamela DeJong – Guidance, \$45,061.54, Student Council Advisor, \$3,040.00; Nicole Dennis – Food Service Director, \$21,433.30 (15.76/hr – 1360 hours); Linette Donnelly – Alternative Ed Aide/Library, \$14.60/hr; Matt Donnelly – Elementary/JH/HS Teacher, \$50,326.48, Weight Room, 9.10/hr, Head Wrestling Coach, \$4,180.00; Lana Elshere – SpEd Paraprofessional, \$15.20/hour; Jenna Finn – Junior High Girls Basketball Coach, \$2280.00; Erin Fitzgerald – Custodian, \$13.50/hour; Lissa Foley – Elementary Teacher, \$39,428.60; Brenda Grenz – Custodian/Assistant Cook, \$16.05/hr; Tracey Hand - JH/HS Teacher, \$47,745.63; Shelby Hanson – High School Special Education, \$38,750.00 and Junior Class Advisor, \$855.00; Doug Hauk – JH/HS Teacher (10.5 months), \$59,686.37, FFA Advisor, \$3,040.00, Golf, \$3,420.00; Brad Heltzel – Assistant Football Coach, \$2,660.00; Reed Johnson, JH/HS Teacher - \$38,000.00; Dana Kerns – Junior High Football Coach (.5), \$1,140.00; Ralph Kroetch – Cross Country Coach, \$2,280.00; Kelsey McDaniel – Elementary Teacher at Milesville, \$39,428.60, Rural Teacher Compensation, \$2,700.00; Mandie Menzel – JH/HS Principal, \$60,133.90, Technology Coordinator, \$10,850.00, Athletic Director, \$6,515.66, Assistant Volleyball Coach, \$3,040.00; Brit Miller, Junior High Football Coach (.5) - \$1,140.00; Bonnie Mortellaro – Elementary Teacher, \$52,081.45; Karen Nelson – Special Ed Paraprofessional, \$14.30/hr; Mary Nelson – Elementary Paraprofessional, \$15.50/hr; Laura O'Connor – High School Teacher, \$47,986.50, One Act Play, \$2,280.00, All School Play, \$2,280.00; Molly O'Dea – Elementary Teacher, \$39,428.60 and Junior High Volleyball, \$2,280.00; Victoria Pavlas – Title Teacher, \$51,496.46; Lacy Puhlman – Elementary Paraprofessional, \$14.25/hr; Jeff Rieckman – Superintendent, \$66,093.75 and Elementary Principal, \$22,031.25; Britni Ross – Business Manager, \$52,410.64; Lexie Rhodes – Special Education Teacher, \$43,000.00 and Special Education Director, \$5,936.00; April Schofield – Elementary Teacher, \$39,861.08; Lisa Schofield – Administrative Secretary, 2000 hours @ \$15.00/hr; Marie Slovek – Elementary Teacher, \$54,421.43; Pennie Slovek – Elementary/JH/HS Teacher(.5), \$27,040.73 and Junior Class Advisor, \$855.00; Ella Smith – Elementary Teacher, \$39,861.08, Head Volleyball Coach, \$4,015.0; Deb Smith – Yearbook, \$2,660.00; Deborah Snook – High School Teacher, \$52,081.45, National Honor Society Advisor - \$1,140.00; Chandler Sudbeck – JH/HS Teacher, \$38,000.00 and Head Football Coach, \$4,80.00; Danielle Terkildsen – Secretary, \$13.50/hour; Pat Westerberg – Secretary and Special Education Clerk , \$15.30/hr; Jessica Wheeler – Junior High Teacher, \$53,836.44; Lindsay Young, Paraprofessional - \$13.50/hour.