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BOE Minutes 4/14/20  
Haakon School District 27-1

Haakon School District 27-1  
Board of Education Meeting Minutes  
April 14, 2020

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on April 14, 2020 at 7:00 p.m. in Room 127 - Library. President Mark Radway called the meeting to order with the following members present in person: Anita Peterson, Scott Brech, and Mark Radway, and via zoom: Vonda Hamill, Jari Spry, Jake Fitzgerald, and Jeff Gabriel. Also present: Superintendent Jeff Rieckman, Business Manager Britni Ross, and Lisa Schofield in person and Principal Mandie Menzel via zoom, as well as any callers on the call-in line.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous roll call vote unless otherwise specified.

20-155 Communications from the audience: None.

20-156 Motion by Peterson, second by Brech to approve the agenda as presented.

20-157 Motion by Hamill, second by Fitzgerald to approve the following items on the consent calendar.

Approved the minutes of the March 9, 2020 Meeting.

Approved the unaudited financial report of March 31, 2020 as follows:

	General Fund	Capital Outlay	Special Education	Bond Redemption	Food Service	Scholarships	Trust & Agency
Beginning Balance	829,781.79	736,181.76	559,145.60	46,224.37	18,750.72	148,844.55	131,281.64
Taxes	134,395.22	21,875.03	19,414.90	26,820.38			
Interest	768.83	689.98	453.40	59.14		1,436.88	28.50
Sales	50.00				6,111.70		783.04
Pupil Activity	220.00						9,074.00
Donations							2,050.00
Rentals	75.00						
Other							2,864.85
State Funds	89,177.00						
Federal Funds	249.25		29.00		4,467.99		
Total Received	224,935.30	22,565.01	19,897.30	26,879.52	10,579.69	1,436.88	14,800.39
Transfer							
Payments	191,009.06	869.38	56,748.12		12,349.63		14,925.06
Ending Balance	863,708.03	757,877.39	522,294.78	73,103.89	16,980.78	150,281.43	131,156.97

**General Fund Claims Payable April 13, 2020** A&B Welding Supplies - VoAg Supplies - 33.35, AFLAC - Insurance Premium - 1346.51, Amazon - Maintenance Supplies - 232.77, Avesis - Vision Insurance Premiums - 267.99, Bil-Mar Expressions - Banner Lettering - Wrestling - 25.00, Brech, Scott - BOE Mileage - 33.60, City of Philip - Water/Sewer - 399.85, Coyle's SuperValu - BOE/FACS Supplies - 160.03, D&T Auto Parts - Maintenance Supplies - 478.71, Dearborn National - Life Insurance Premiums - 25.20, Delta Dental - Dental Insurance Premiums - 1246.26, First National Agency - Laptop Insurance - 142.00, Fitch, Diane - Stipend -

Poll Worker Training - 19.50, Gabriel, Jeff - BOE Mileage - 88.20, GoldenWest Telecommunications - Telephone - 558.00, Graves IT Solutions - Technology Consulting - 180.00, Hamill, Vonda - BOE Mileage - 78.96, Hanson Oil - Bus Fuel/Propane - 1273.66, Herff Jones - Diploma Covers - 116.18, Hillyard - Maintenance Supplies - 694.08, Johnson Controls - Server Repairs - 1121.39, Kieffer Sanitation - Garbage Service - 847.00, Lasting Impressions Unlimited - Award Engraving/Retirement Gifts - 112.75, Lurz Plumbing - Plumbing Repairs - 320.49, Marc - Janitorial Supplies - 2022.11, Mastercard - Election Supplies/Lodging - Rieckman - 404.74, McLeod's Printing - Election Supplies - 109.19, Moses Building Center - Maintenance Supplies - 70.16, Parsons, Sarah - Stipend - Poll Worker Training - 19.50, Peterson, Anita - BOE Mileage - 73.08, Petty Cash - Postage - 42.10, Philip Hardware - Maintenance Supplies - 802.77, Philip Trust & Agency - Imprest Reimbursement - 2640.51, Public Health Laboratory - Water Testing - 82.00, Radway, Mark - BOE Mileage - 65.52, Ravellette Publications - Publications - 178.36, SASD - Supt Banquet Registration - Rieckman - 60.00, Schofield, Lisa - Stipend - Poll Worker Training - 19.50, SDHSAA - 2019-2020 Rule Books - 109.00, Sleep Inn - Lodging - State Wrestling - 1519.20, South Dakota One Call - Locate Tickets - 5.25, Tem-Tech - Heat Programming Repairs - 135.00, Terkildsen, Dani - Reimburse Coaching Classes - 70.00, The Instrumentalist - Music Awards - 147.00, Wellmark Blue Cross Blue Shield - Health Insurance Premiums - 13914.32, West Central Electric - Electricity - 4796.85, West River Lyman Jones - Rural Water - 42.50, **TOTAL 37,130.14; Capital Outlay Claims Payable April 13, 2020** Century Business Products - Copier Lease (March and April) - 872.82, **TOTAL 872.82; SPED Claims Payable April 13, 2020** AFLAC - AFLAC Premiums - 284.44, Avesis - Vision Insurance Premiums - 22.72, Children's Care Hospital & School - Residential Tuition - 10188.00, Children's Therapy Services - Occupational Therapy - 1180.00, Children's Therapy Services - Speech Therapy - 5708.75, Dearborn National - Life Insurance Premiums - 8.40, Delta Dental - Dental Insurance Premiums - 184.42, Department of Human Services - Residential Tuition - Match - 12600.89, Ravellette Publications - Publications - 40.50, Wellmark Blue Cross Blue Shield - Health Insurance Premiums - 599.06, **TOTAL 30,817.18; Food Service Claims Payable April 13, 2020** AFLAC - Insurance Premiums - 133.12, Cash-Wa - Purchased Foods - 2894.35, Child & Adult Nutrition - Purchased Commodities - 401.48, Coyle's SuperValu - Purchased Foods - 27.67, Reinhart Foods - Purchased Foods - 904.10, Servall - Linen Care - 39.03, US Foods - Purchased Foods - 1226.71, **TOTAL 5,626.46**

**Hourly wages for Month of March 2020 – 43,221.11; Gross Salaries/Fringe for March 2020– FUND 10:** Instructional – 104,152.76, Administration – 25,385.59, Support Services – 1,026.08, Extra-Curricular – 5,437.11; **FUND 22: SPED Gross Salaries/Fringe – 9,214.63.**

20-158 Conflicts of Interest: None

20-159 Motion by Hamill, second by Spry to postpone the school election (in accordance with legislative rule) from April 14<sup>th</sup> to June 23<sup>rd</sup> due to the Covid-19 pandemic.

20-160 Motion by Hamill, second by Brech to appoint Lisa Schofield as a replacement for Michelle Butler on the Election Board. Michelle is unable to keep her appointment due to work restrictions arising from Covid-19.

20-161 Supt. Jeff Rieckman gave an update on all of the changes that have come about since the last meeting with the Covid-19 situation. The Governor has closed South Dakota schools for the remainder of the year. Junior high and high school students have taken their laptops home and are utilizing a few different platforms of distance learning. Elementary students are receiving packets and doing some virtual learning as well. Options for some form of graduation ceremony are being discussed. We will

participate in a statewide “Let It Shine” movement by turning on our football field lights on April 16<sup>th</sup> at 8:20pm for 20 minutes in honor of our 2020 seniors. Motion by Brech, second by Peterson to pay all classified staff contracts in full, and also to fully pay any spring extra-curricular contracts that were in place.

- 20-162 Motion by Hamill, second by Fitzgerald to approve membership in the South Dakota High School Activities Association for 2020-2021.
- 20-163 Motion by Peterson, second by Brech to approve an audit engagement with Casey Peterson & Associates for the 2019-2020 audit. Estimated cost will be \$14,950 plus travel and reimbursable expenses.
- 20-164 Motion by Hamill, second by Spry to approve a contract with the South Dakota Department of Health for preventative care services for children at the rate of \$31.00 per hour. Services at the school’s request will be billed at \$62.00 per hour.
- 20-165 Motion by Peterson, second by Hamill to approve the Elementary handbook. No changes to note.
- 20-166 Motion by Hamill, second by Spry to approve the Junior High/High School handbook. The only changes relate to the Attendance/Behavior Reward and the Tardiness policy.
- 20-167 Motion by Hamill, second by Spry to approve offering certified contracts based on the current 2019-2020 negotiated agreement. Contracts will be re-issued after 2020-2021 negotiations are complete.
- 20-168 Motion by Peterson, second by Gabriel to approve offering classified contracts based on the current 2019-2020 negotiated agreement. Contracts will be re-issued after 2020-2021 negotiations are complete.
- 20-169 Motion by Brech, second by Fitzgerald to approve offering administrative contracts based on 2019-2020 salaries. Contracts will be re-issued after 2020-2021 negotiations are complete.
- 20-170 Anita Peterson gave the BHSSC report.
- 20-171 Business Manager Britni Ross reported on the following items: (A) We are highly encouraging the use of absentee balloting for the school election. Voters may vote in-person in the Business Office

from 8:00am to 3:00pm on Mondays, Tuesdays, and Wednesdays. They may also contact Britni Ross for an application to vote absentee by mail. (B) Because school has been closed for the year, parent mileage claims have been sent out to parents earlier than normal.

20-172 High School Principal Mandie Menzel reported on the following items: (A) Senior banners will be taken down and distributed to the students and their families. (B) Mrs. Menzel is working primarily from home at this time.

20-173 Superintendent Jeff Rieckman reported on the following items: (A) We are still working on several of the job openings we have for next year. Only one contract has been offered at this time.

20-174 Motion by Brech, second by Peterson to adjourn the meeting at 7:57 PM. Will meet for the next regular meeting on May 11, 2020 at 7:00 PM.

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Britni Ross, Business Manager

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R. Mark Radway, President