Haakon School District 27-1

Board of Education Meeting Minutes

November 10, 2020

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on November 10, 2020 at 6:00 p.m. in Room 127 - Library. President Mark Radway called the meeting to order with the following members present: Jeff Gabriel, Doug Thorson, Scott Brech, Anita Peterson, Jake Fitzgerald, Mark Radway and Jari Spry. Also present: Superintendent Jeff Rieckman, Business Manager Britni Ross, Principal Mandie Menzel, and Lisa Schofield.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

21-87 Communications from the audience: None

21-88 Motion by Peterson, second by Spry to approve the agenda with the following changes: Add 21-91.1: Notification of Homeschool Exemption.

21-89 Conflicts of Interest: None

21-90 Motion by Brech, second by Fitzgerald to approve the following items on the consent calendar.

Approved the minutes of the October 12, 2020 special meeting.

Approved the minutes of the October 12, 2020 regular meeting.

Approved the unaudited financial report as of October 31, 2020 as follows:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|   | General Fund | Capital Outlay | Special Education | Bond | Food Service  | Scholarships | Custodial Accounts |
| Beg Bal | 1,009,957.66 | 792,382.52 | 534,813.09 | 231,142.23 | 10,027.31 | 147,810.06 | 115,630.87 |
| Taxes | 11,502.75 | 3,418.37 | 3,037.56 | 4,194.95 |  |  |  |
| Interest | 293.75 | 254.06 | 166.73 | 79.40 |  | 4.84 | 9.81 |
| Sales | 3,100.73 |  |  |  | 7,765.17 |  | 8,212.77 |
| Pupil Act |  |  |  |  |  |  | 17,707.25 |
| Donations |  |  |  |  |  |  | 20.00 |
| Rentals | 75.00 |  |  |  |  |  |  |
| Other | 2,244.06 |  |  |  |  |  | 3,016.64 |
| State Funds | 88,758.00 |  |  |  |  |  |  |
| Fed Funds |  |  |  |  | 5,020.53 |  |  |
| Total Rec | 105,974.29 | 3,672.43 | 3,204.29 | 4,274.35 | 12,785.70 | 4.84 | 28,966.47 |
| Transfer |  |  |  |  |  |  |  |
| Payments | 235,847.38 | 65,686.03 | 50,939.89 |  | 12,751.01 |  | 13,471.43 |
| Ending Bal | 880,084.57 | 730,368.92 | 487,077.49 | 235,416.58 | 10,062.00 | 147,814.90 | 131,125.91 |

**General Fund Claims Payable November 9, 2020** AFLAC - Insurance Premium - 994.04, A&B Welding - VoAg Supplies - 34.50, Amazon - Janitorial Supplies (Covid) - 1922.14, Avesis - Vision Insurance Premiums - 428.16, Cenex Fleetcard - Bus Fuel - 113.21, Cenex Harvest States - Bus Fuel - 125.56, City of Philip - Water/Sewer - 1276.38, Coyle's SuperValu - BOE/FACS Supplies - 194.81, Dakota Supply Group - Maintenance Supplies - 90.29, Dearborn National - Life Insurance Premiums - 8.40, Delta Dental - Dental Insurance Premiums - 1136.66, EcoLab - Pest Control - 145.41, GoldenWest Telecommunications - Telephone - 583.21, Haggerty's MusicWorks - Instrument Repair/Supplies - 534.96, Kieffer Sanitation - Garbage Service - 847.00, Les' Body Shop - Maintenance Supplies - 20.99, Lifetouch - Yearbooks - 3769.84, Marc Chemical - Janitorial Supplies - Covid - 2164.81, McDaniel, Kelsey - Isolation Mileage - 357.00, Membean - Student Subscriptions/Licensing - 928.00, Moses Building Center - Maintenance/VoAg Supplies - 7.99, Mystery Science - Classroom Supplies - 349.00, Northern State University - Digital Textbooks - 132.69, Petty Cash - Postage - 43.65, Philip Custom Meats - Build Your Base with Beef Supplies - 252.00, Philip Hardware - Maintenance/Shop/VoAg Supplies - 254.52, Philip Health Services - DOT Physical - Kroetch - 187.00, Philip Pit Stop - Bus Fuel - 820.41, Philip Standard - Maintenance/Bus Fuel - 101.00, Philip Trust & Agency\*\* - Imprest Reimbursement - 3860.65, Rapid Fire Protection - Fire Alarm Repairs - 767.35, Ravellette Publications - Publications - 272.20, School Specialty - Classroom Supplies - 530.70, South Dakota 811 - Locate Tickets - 12.60, The Training Room - Covid Supplies - 54.90, Vowac Publishing Company - Teacher Guides - 929.60, Wellmark Blue Cross Blue Shield - Health Insurance Premiums - 13885.56, West Central Electric - Electricity - 5661.95, West River Lyman Jones - Rural Water - 42.50, TOTAL 43,841.64; **Capital Outlay Claims Payable November 9, 2020** Amazon - Library Books - 103.87, Innovative Office Solutions - Tote Cabinet - 5th Grade Classroom - 1788.67, Taylor Music - Saxophone - 1100.00, TOTAL 2,992.54; **SPED Claims Payable November 9, 2020** AFLAC - AFLAC Premiums - 284.44, Avesis - Vision Insurance Premiums - 45.44, Children's Care Hospital & School - Residential Tuition - 12600.00, Children's Therapy Services - Occupational Therapy - 3100.00, Children's Therapy Services - Speech Therapy - 1750.00, Dearborn National - Life Insurance Premiums - 8.40, Delta Dental - Dental Insurance Premiums - 184.42, Department of Human Services - Residential Tuition - Match - 11593.29, Elshere, Lana - Isolation Mileage - 27.72, Heggerty Literacy Resources - Classroom Supplies - 151.18, Parent - Parent Mileage - 219.24, Parent - Parent Mileage - 438.48, Wellmark Blue Cross Blue Shield - Health Insurance Premiums - 599.06, TOTAL 31001.67; **Debt Service Claims Payable November 9, 2020** US Bank - Agent Fee - 600.00, US Bank - Bond Payment/Interest - 459740.00, TOTAL 460,340.00; **Food Service Claims Payable November 9, 2020** AFLAC - Insurance Premiums - 133.12, Cash-Wa - Purchased Foods - 3446.44, Child & Adult Nutrition - Commodity Purchases - 477.10, Coyle's SuperValu - Purchased Foods - 101.19, Dennis, Nicole - Reimburse Food Service Supplies - 34.08, Reinhart Foods - Purchased Foods - 1529.77, Servall - Linen Care - 112.61, US Foods - Purchased Foods - 2213.23, TOTAL 8,047.54

**Hourly wages for Month of October 2020** – 45,034.35; Gross **Salaries/Fringe for October 2020**– FUND 10: Instructional – 104,866.33, Administration – 27,218.95, Support Services – 1,026.11, Extra Curricular – 24,951.88; FUND 22: SPED Gross Salaries/Fringe – 9,360.30.

21-91 Motion by Thorson, second by Gabriel to approve the following personnel action: Jenna Finn, JH Girls Basketball Coach - $2,295.00; Jason Harry, Assistant JH Girls Basketball Coach - $1,530.00; Shelby Hanson, Assistant One-Act Play Director - $1,530.00.

21-91.1 Received notification of the following homeschool exemption: HSA 115-21, 11th grade.

21-92 Motion by Spry, second by Peterson to approve a one-year contract with the Philip Geothermal Group for $18,119.91. This is the cost of our barium chloride shipment.

21-93 Motion by Thorson, second by Spry to add the following E-Learning Policy to the student handbook:

In keeping with the Haakon School District’s Philosophy that an education program must be sensitive to the changing concepts of modern life, we recognize the need to implement an E-learning opportunity. Should the Haakon School District, for any reason, not be able to accommodate face-to-face learning, every effort should be made for e-learning to take place. This policy will also be used for students who are unable to attend school due to long-term illness or other special circumstances determined by administration. E-Learning will require approval from the administration. During a period of E-Learning, students will be responsible for:

● Attending classes virtually during regular school hours

● Assignment due dates will be adhered to unless there is teacher approval for illness

● Communication with teachers is vital

● Emails will be checked multiple times throughout the day

● Appropriate school setting, behavior and attire is required while attending virtual sessions

21-94 Motion by Thorson, second by Fitzgerald to update the Covid-19 Return to School Plan as follows:

1. ~~Phase Two- Remote learning for a student(s) that has tested positive for Covid-19 or if a member of that student’s family tested positive for Covid-19.  Students that have been in contact with a student who has tested positive for Covid-19 will have to do remote learning. The student who tested positive for Covid-19 (or has a family member with a positive Covid-19 test) will do remote learning for 14 days~~~~. Rooms that have had a positive Covid-19 case will be blocked off for 24 hours and thoroughly cleaned afterwards due to DOH recommendations.~~
	* ~~After 14 days, students can come back to traditional learning as long as they are symptom free.~~
	1. Phase Two – Remote learning for students and staff.
		1. If a student or staff member test positive for Covid-19 they will be quarantined for 10 days and may return to school/work if they have been symptom-free for 24 hours. They may remote learn or remote teach during this time if their health allows.
		2. If a student or staff member has been determined to be in close contact with someone from their household who has tested positive for Covid-19, they will be quarantined for 14 calendar days. Students and staff will be able to remote learn during this quarantine time.

 If close contact is not within the same household (such as visiting a relative that you later learn tested positive for Covid-19), the student/staff will do remote learning/teaching for the first 7 days from the last contact and then be allowed to come back to school for the reminder of the 14 days as long as they wear a mask when social distancing is not possible. During the last 7 days, students/staff will need to stop by the office to fill out a symptom checklist and have their temperature taken.

21-95 Maintenance Report: None

21-96 Motion by Brech, second by Peterson to enter into executive session at 6:13pm for personnel reasons per SDCL 1-25-2(1). Motion by Thorson, second by Brech to resume meeting at 6:57pm. Motion by Peterson, second by Gabriel to approve a one-time stipend of $1750.00 to each classroom teacher, contracted classified employees, and administration. Thank you to the staff for all of their hard work in keeping everyone safe and in school during the covid pandemic. This stipend will be paid from Coronavirus Relief Funds.

21-97 Anita Peterson gave the BHSSC report.

21-98 Britni Ross reported on the following items: (A) Our application thru USDA has been approved to serve free breakfast and meals to ALL students from October 1, 2020 thru the end of the school year. Extra milk at lunch and milk at morning milk break will still be charged to student accounts. If anyone has a negative lunch balance, now is a good time to work on catching up on that.

21-99 Principal Mandie Menzel reported on the following items: (A) As of today, all of our kids are back and no one is in quarantine! (B) Updated the board on Zoom/Google classroom information. All is going well, and everyone is still learning new ways of enhancing e-learning. (C) Congratulations to the following student athletes: Football All-Conference – Reece Heltzel, Hudson Johnson, Cody Donnelly, and Jesse Hostutler. Honorable Mention – Jadyn Coller. Volleyball All-Conference – 1st Team: Copper Lurz, 2nd Team: Alyn Spry. Cross Country All-Conference – Boys: Kade VanDusseldorp and Girls: Presley Terkildsen. (D) Congratulations to the FFA Range Team – they are State Champions and qualified for Nationals. (E) Discussed the winter sports modifications as outlined by the SD High School Activities Association. (F) Quarter 2 midterm is November 19th.

21-100 Superintendent Jeff Rieckman reported on the following items: (A) Covered different event covid restrictions as they are happening across the state. Schools are making all kinds of different modifications to suit their situations. (B) Another beef will be ready soon for our Beef to School Program. (C) We are still looking for a custodian – willing to discuss part-time and full-time flexibilities. (D) We are still scheduled for our accreditation desk review in January.

21-101 Motion by Thorson, second by Gabriel to move the December 2020 meeting to 5:15pm to accommodate for the Junior High Christmas concert.

 Adjournment at 7:28 PM. Will meet for the next regular meeting on December 14, 2020 at 5:15 PM.

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Britni Ross, Business Manager R. Mark Radway, President