

Haakon School District 27-1
 Board of Education Meeting Minutes
 July 10, 2017

The Board of Education of the Haakon School District 27-1 met in session for its annual meeting on July 10, 2017 at 7:00 p.m. at the Philip Armory, Room A-3. Business Manager Britni Ross called the meeting to order with the following members present: Doug Thorson, Vonda Hamill, Anita Peterson, Mark Radway, Scott Brech, Jake Fitzgerald, and Brad Kuchenbecker. Also present: Superintendent Jeff Rieckman, Secondary Principal Mandie Menzel, Business Manager Britni Ross, Lisa Schofield, and Nancy Haigh.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

- 18-01 Communications from the audience: None
- 18-02 Motion by Brech, second by Thorson to approve the agenda as presented.
- 18-03 Business Manager Britni Ross administered the oath of office to elected members Scott Brech, Vonda Hamill, and Anita Peterson (all 3 year terms).
- 18-04 Business Manager Britni Ross conducted the reorganization of the Board for FY 2017-2018. Brech nominated Mark Radway for President of the Board of Education; Kuchenbecker nominated Jake Fitzgerald for President. Motion by Hamill, second by Peterson that nominations cease. After a ballot was cast, Radway was declared the President by a 4-3 vote. Radway assumed the chair. Peterson nominated Fitzgerald for Vice President of the Board of Education. Motion by Thorson, second by Peterson that nominations cease. After a motion duly made, seconded, and carried unanimously, Fitzgerald was declared Vice President.
- 18-05 Motion by Thorson, second by Kuchenbecker to approve the following items on the consent calendar.

Approved the minutes of the June 12, 2017 Meeting

Approved the unaudited financial report of June 30, 2017 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Building	Scholarships	Food Service	Trust & Agency
Beg Bal	1,524,650.73	1,647,692.68	940,710.30	157,072.07	136,923.10	0	255,245.24	26,656.38	179,571.88
Taxes	59,158.94	28,640.08	16,243.67	30.19	39,189.36				
Interest	895.41	1,031.07	596.94	81.40	108.53		372.17		32.12
Sales	200.00							726.15	391.03

Pupil Act	953.37								930.00
Donations							1,400.00		3,675.00
Rentals	50.00					10,590.79			
SD FIT									
Other								1,452.77	2,588.07
State Funds	90,502.00								
Fed Funds	43,578.00		69,604.00					3,378.43	
Total Rec	195,337.72	29,671.15	86,444.61	111.59	39,297.89	10,590.79	1,772.17	5,557.35	7,616.22
Transfer									
Payments	271,296.45		31,177.89			10,590.79		11,348.16	43,064.18
Ending Bal	1,448,692.00	1,677,363.83	995,977.02	157,183.66	176,220.99	176,220.99	234,130.86	20,865.57	167,010.47

General Fund Claims Payable July 10, 2017 AFLAC - Insurance Premium - 938.55, 1800 Calculators - Graphing Calculators - 1970.00, Amazon - Microphones - 221.52, ASBSD - FY 2018 Dues - 886.12, ASBSD Worker Comp Fund - FY 2018 Worker's Compensation - 11564.00, Avesis - Vision Insurance Premiums - 282.53, Blick Art - Art Supplies - 295.45, Brech, Scott - BOE Mileage - 84.00, Cenex - Weed Killer - 35.00, City of Philip - Water/Sewer - 289.85, Classroom Direct - Classroom Supplies - 64.58, Comfort Inn & Suites - Lodging - State Golf - 792.00, Coyle's SuperValu - BOE Supplies - 24.65, D&T Auto Parts - Maintenance Supplies - 129.99, Dearborn National - Life Insurance Premiums - 33.60, Delta Dental - Dental Insurance Premiums - 1085.40, Department of Enviro/Natural Res - FY 2018 Wastewater Fees - 600.00, Department of Health - Health Nurse Services - 320.00, Eastbay - Volleyball Supplies - 213.88, EBSCO - Library Subscriptions - 224.65, Educational Innovations - Science Supplies - 144.98, First National Agency - Property/Liability Insurance - 25254.00, Frey Scientific - Classroom Supplies - 201.17, GoldenWest Telecommunications - Telephone - 147.49, Graves IT Solutions - Computer Consulting/Online Backup - 2971.00, Haggerty's MusicWorks - Instrument Repair - 340.95, Hauff Mid-America - Athletic Supplies/Awards - 87.55, Kieffer Sanitation - Garbage Service - 830.50, Korney Board Aids - Volleyball Supplies - 41.85, Moses Building Center - Maintenance Supplies - 106.94, Moses Building Center - Maintenance/VoAg Supplies - 60.50, Nimco - Guidance Supplies - 76.90, Office of Fire Marshal - Boiler Inspection - 60.00, Oriental Trading - Guidance Supplies - 81.36, Pearson Education - Consumable Textbooks - 7138.44, Pennington Co Courant - One Year Subscription - 38.00, Petersen's Variety - Printer Ink - 68.99, Peterson, Anita - BHSSC Mileage - 219.24, Petty Cash Reimbursement - Postage - 67.69, Philip Pit Stop - Maintenance/Bus Fuel - 262.56, Philip Standard - Maintenance Fuel - 117.50, Philip Trust and Agency - Imprest Reimbursement - 621.65, Pioneer Review - Publications - 285.54, Radway, Mark - BOE Mileage - 87.36, Riddell - Helmet Reconditioning - 873.48, Rockler Woodworking - Shop Supplies - 259.17, SASD - Dues - Rieckman, Menzel, Ross - 1311.00, School Specialty - Classroom Supplies - 23.02, Software Unlimited - FY 2018 Software Maintenance - 4050.00, Thorson, Doug - BOE Mileage - 77.70, TIE - FY 2018 Membership Dues - 920.00, Walker Automotive - Pickup Repairs - 195.00, Wellmark - Health Insurance Premiums - 8499.82, West River Lyman Jones - Rural Water - 75.00, Wex Bank - Fuel Card Fee - 12.00, TOTAL 75664.12; **Capital Outlay Claims Payable July 10, 2017** Banner Engineering - Geothermal Engineering - 2228.50, Century Business Leasing - Copier Lease - 413.59, First National Bank - Purchase Bus CD - 10000.00, Quill - Printer/Chair - 809.98, Quinn Construction - Geothermal Pond Repairs - Final Payment - 31023.50, Riddell - Helmets/Shoulder Pads - 1364.96, TOTAL 45840.53; **SPED Claims Payable July 10, 2017** AFLAC - AFLAC Premiums - 69.55, ASBSD Worker Comp Fund - FY 2018 Worker's Compensation - 835.00, Avesis - Vision Insurance Premiums - 325.14, Children's Care Hospital - Residential Tuition - 5240.00, Dearborn National - Life Insurance Premiums - 8.40, Delta Dental - Dental Insurance Premiums - 422.46, FROG Publications - SPED Supplies - 95.00, Parent - SPED Mileage - 219.24, PheasantLand Industries - SPED Books - 75.30, Quill - SPED Supplies - 146.39, SD Dept of Human Services - Residential Tuition - Match - 6055.33, TOTAL 13491.81; **Capital Projects Claims Payable July 10, 2017** Scull Construction - Building Project Payment - 214067.64, Upper Deck Architects - Architect Services - New Building - 10776.15, TOTAL 224843.79; **Food Service Claims Payable July 10, 2017** AFLAC - Insurance Premiums - 133.12, ASBSD Worker Comp Fund - FY 2018 Worker's Compensation - 190.00, Infinite Campus - License & Support - 736.80, School Nutrition Association - Membership Dues - Dennis - 43.00, TOTAL 1,102.92

Hourly wages for Month of June 2017 –39,397.55; **Gross Salaries/Fringe for June 2017**– FUND 10: Instructional – 104,127.14, Administration – 31,892.39, Support Services – 945.64, Extra Curricular – 8,281.45; FUND 22: SPED Gross Salaries/Fringe – 6,434.38.

18-06 Motion by Thorson, second by Fitzgerald to approve the following annual board organization action:

1. Declare First National Bank in Philip as the official depository for school district funds and continuation of accounts.
2. Authorize the Superintendent to act in the absence of the Business Manager.
3. Declare the Pioneer Review as the official newspaper for publications of official school board meetings, advertisements, etc.
4. Set date, time and place of Board meetings as the second Monday of each month at 7:00pm in Room A-1 of the Armory, with the exception of meeting November-March, which will be held at 6:00pm.
5. Appoint Britni Ross as Business Manager and authorize to set bond for Business Manager as required by law.
6. Appoint Britni Ross, Business Manager to be the Administrator of the Trust & Agency Funds.
7. Appoint Jeff Rieckman, Superintendent to Director of Federal Programs.
8. Approve meal prices for the school lunch program for the 2017-2018 school term as follows:
 - a. Student, Regular K-6 : \$2.25
 - b. Student, Regular 7-12 : \$2.50
 - c. Student, Reduced : \$.40
 - d. Adult : \$3.50
 - e. Student Breakfast: \$1.50
 - f. Student Breakfast, Reduced: \$.30
 - g. Adult Breakfast: \$2.00
 - h. Milk : \$.30
9. Declaration of “Parliamentary Procedure at a Glance” in conducting board meetings.
10. Authorize the Business Manager to invest funds to the advantage of the district.
11. Authorize the use of Imprest Fund for referees, travel expenses, co-curricular activities, postage, freight and other expenses which may require immediate payment.
12. Approve admission prices to activities for the 2017-2018 as follows:
 - a. Student/Senior Citizen 65+ : \$3.00
 - b. Student/Senior Citizen 65+ Season Pass: \$25.00
 - c. Adult: \$5.00
 - d. Adult Season Pass : \$40.00
13. Appoint Jeff Rieckman, Superintendent as the person responsible for closing school for

emergencies, inclement weather, etc.

14. Approve Board Member compensation for attendance at authorized meetings at \$75.00 per meeting plus mileage.
15. Appoint Rodney Freeman as school attorney.
16. Approve participation in the Emergency School Bus Mutual Assistance Pact.
17. Designate Mandie Menzel, Principal as the Section 504 Coordinator.

- 18-07 President Mark Radway made the following appointments to the standing committees:
Building –Fitzgerald (Chair), Hamill, and Thorson; Memorial Field – Radway (Chair), Rieckman, and Kuchenbecker; Negotiations – Brech (Chair), Fitzgerald and Radway; Board Member Budget Committee – Brech (Chair), Kuchenbecker, and Hamill; Truancy – Rieckman. BHSSC Representatives – Peterson and Thorson (Alternate) : There is a \$74 stipend paid for attending each BHSSC meeting. The board sees no conflict in these appointments. Motion to approve appointments by Hamill, seconded by Fitzgerald.
- 18-08 Motion by Thorson, second by Peterson to name Vonda Hamill as the Delegate to the Delegate Assembly of the ASBSD, with Brad Kuchenbecker as the alternate.
- 18-09 Danny Wegner, CMAR gave a building project update. The project is still running on time, even though a few days were lost to rain. The masons are on side and will start assembling walls. Some plumbing has begun. There have been no unforeseen issues to date, and things are running smoothly.
- 18-10 Motion by Brech, second by Hamill to approve Alternate Bid 3 for demolition of the 2-story primary building. The bids are from Lind Exco for demolition in the amount of \$28,838 and Muth Electric for unhooking electricity in the amount of \$1588.00.
- 18-11 Motion by Fitzgerald, second by Peterson to approve publishing the list of employee contracts per SDCL 6-1-10.
- 18-12 Motion by Hamill, second by Thorson to approve the barium chloride bid received from Finoric, LLC in the amount of \$1.25/lb delivered for 8816 pounds. This amount is the same as last year's barium cost. This was the only bid received.

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- 18-13 Motion by Hamill, second by Thorson to approve a bid received from Hanson Oil in the amount of \$1600.00 for a double-wall fuel oil tank. This was the only bid received.
- 18-14 Motion by Peterson, second by Fitzgerald to approve the following personnel action: Barb Bowen, second half of summer school - \$2000.00. She was previously approved for one half, but will now be teaching both sections.
- 18-15 Heard the second reading of Policy AH: Conflict of Interest Disclosure and Authorization.
- 18-16 Heard the second reading of Policy AH-E (1): Conflict of Interest Disclosure.
- 18-17 Heard the second reading of Policy AH-E (2): School Board Action on Conflict of Interest Disclosure of a Direct Benefit.
- 18-18 Motion by Thorson, second by Kuchenbecker to approve emergency adoption of Policy EF: Food Services Management. New USA requirements mandate that we have this policy in place immediately and available to mail to all households before school begins in the fall.
- 18-19 Budget Hearing – Published budgets were reviewed. No changes at this time were made to the proposed budgets reviewed in May.
- 18-20 Motion by Thorson, second by Hamill to enter into executive session at 7:43pm for personnel matters per SDCL 1-25-2(1). Motion by Fitzgerald, second by Hamill to resume meeting at 7:54pm.
- 18-21 Anita Peterson gave the BHSSC report.
- 18-22 High School Principal Mandie Menzel reported on the following items: (A) The large scoreboard at the football field was destroyed in a storm on June 28th. The greenhouse also sustained some damage. Insurance claims have been filed. Some families who had previously donated to the cost of the old scoreboard would like to donate again. (B) Congratulations to Dylan Schofield, the only PHS student to qualify for the National High School Rodeo Finals. Dylan will compete in bronc riding. (C) Eric Eisenbraun with GoldenWest is preparing a quote for the maintenance of servers and security cameras. (D) A conflict in scheduling between the SD 4-H Rodeo Finals and SDHSAA has led to some discussion over when the first football games of the season will be played. There is

a very good chance that the solution will be playing the first football game on a Thursday night rather than a Friday night to give 4-H rodeo qualifiers a chance to participate in both.

- 18-23 Superintendent Jeff Rieckman reported on the following items: (A) Thank you to the Board of Education for having us come back to Philip. Lori and I are happy to be here. (B) The new scoreboard has been ordered and should be shipped around August 10th. The poles will be replaced with steel beams. (C) Mike West, on behalf of Gaylord Paulson, visited with Jeff and Britni about Gaylord doing a mosaic scottie dog for a wall somewhere in the school. The architects have confirmed that the east wall of the new lunchroom/commons would be a good place for something like that. We would like to give Gaylord our blessing to proceed and thank him for his generosity. (D) Auditors will be here July 18th -20th. (E) Jeff will attend the Superintendent's Conference in Chamberlain on July 17th-19th. (F) The joint ASBSD conference is coming up in August - please let Lisa know if attending so she can send in registrations.

Adjournment at 8:16 PM. Will meet for the next regular meeting on August 14, 2017 at 7:00 PM.

Britni Ross, Business Manager

R. Mark Radway, President

Pursuant to SDCL 6-1-10, salaries for the Haakon School District employees for FY 2017-2018 are as follows: Lauren Adrian – Elementary Teacher, \$37,428.60, Junior High Girls Basketball Coach, \$2,160.00; Jamie Baye – Custodian, \$13.50/hr; Johanna Baye – Custodian, \$15.30/hour; Betty Berry – Special Education High School, \$51,836.44; Barb Bowen – Elementary/JH/HS Teacher, \$50,081.45, Vocal Music, \$2,520.00, Band, \$4,320.00, Jr Class Advisor (1.5), \$810.00; Brigitte Brucklacher - JH/HS Teacher, \$50,081.45, FCCLA Advisor, \$2,880.00; LaRae Carley – Elementary Paraprofessional, \$13.70/hr; Pamela DeJong – Guidance, \$43,061.54, Student Council Advisor, \$2,880.00; Travis DeJong – Assistant Football Coach - \$2,520.00; Nicole Dennis – Food Service Director, \$20,413.60 (15.01/hr – 1360 hours); Linette Donnelly – Alternative Ed Aide/Library, \$13.85/hr; Matt Donnelly – Elementary/JH/HS Teacher, \$48,326.48, Weight Room, 8.65/hr, Head Wrestling Coach, \$3,960.00; Brenda Grenz – Custodian/Assistant Cook, \$15.30/hr; Tracey Hand - JH/HS Teacher, \$45,745.63; Doug Hauk – JH/HS (10.5 months), \$57,686.37, FFA Advisor, \$2,880.00, Golf, \$3,240.00; Casey Jore – High School Teacher, \$37,861.08, Assistant Track Coach, \$2,160.00 Head Boys Basketball Coach, \$3,960.00; Dana Kerns – Junior High Football Coach (.5), \$1,080.00; Victoria Knutson – Title Teacher,

\$49,496.46; Kimberly Kochersberger – High School Science Teacher, \$47,741.49; Ralph Kroetch, Jr. - Cross Country Coach, \$2,160.00, Assistant Track Coach, \$2,160.00; Kelsey McDaniel – Elementary Teacher at Milesville, \$37,428.60, Rural Teacher Compensation, \$2,700.00; Theresa McDaniel - Special Education Paraprofessional at Milesville, \$13.50/hr; Mandie Menzel – JH/HS Principal, \$58,260.00, Technology Coordinator, \$10,600.00, Athletic Director, \$6,265.66 (a one-time bonus of \$3,495.60 [6% of 2016-2017 Principal salary] will be paid during the month of her choice); Brit Miller, Junior High Football Coach (.5) - \$1,080.00; Bonnie Mortellaro – Elementary Teacher, \$50,081.45; Karen Nelson – Special Ed Paraprofessional, \$13.55/hr; Mary Nelson – Elementary Paraprofessional, \$14.75/hr; Laura O'Connor – High School Teacher, \$45,986.50, One Act Play, \$1,620.00, All School Play, \$1,800.00; Molly O'Dea – Elementary Teacher, \$37,428.60; Lissa Papousek – Elementary Teacher, \$37,428.60; Thomas Parquet – JH/HS Teacher, \$47,741.49, Head Track, \$4,320.00; Laura K Peterson – Secretary, \$15.45/hr; Lacy Puhlman – Paraprofessional at Milesville, \$13.50/hr; Jerry Rhodes, Jr., - Head Football Coach, \$3,960.00; Jeff Rieckman – Superintendent, \$61,875.00 and Elementary Principal, \$20,625.00; Britni Ross – Business Manager, \$48,932.00; Lexie Rhodes – Special Education Teacher, \$41,000 and Special Education Director, \$5,936.00; April Schofield – Elementary Teacher, \$37,861.08; Lisa Schofield – Administrative Secretary, 2000 hours @ \$14.25/hr; Casey Seager – Custodian, \$15.30/hr; Marie Slovek – Elementary Teacher, \$52,421.43; Pennie Slovek – Elementary/JH/HS Teacher(.5), \$25,040.73, Jr Class Advisor, \$810.00; Ella Smith – Elementary Teacher, \$37,861.08, Head Volleyball Coach, \$3,960.00; Deborah Snook – High School Teacher, \$50,081.45; RaeAnn Snyder – Junior High Volleyball Coach, \$2,160.00; Travis Thorn – Maintenance Director/Custodial Supervisor, \$39,457.60 (\$18.97/hr – 2080 hrs); Tayta West – Head Girls Basketball Coach, \$3,960.00; Pat Westerberg – Secretary and Special Education Clerk , \$14.55/hr; Jessica Wheeler – Junior High Teacher, \$51,836.44.