

Haakon School District 27-1  
 Board of Education Meeting Minutes  
 February 12, 2018

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on February 12, 2018 at 6:00 p.m. at the Philip Armory, Room A-1. President Mark Radway called the meeting to order with the following members present: Doug Thorson, Vonda Hamill, Anita Peterson, Mark Radway, Scott Brech, Jake Fitzgerald, and Brad Kuchenbecker. Also present: Superintendent Jeff Rieckman, Business Manager Britni Ross, Principal Mandie Menzel, Lisa Schofield, LeeAnna Fitzgerald, Cappie West, Kendall Hook, Bobbi Antonsen, Morgan Cantrell, Tessa Menzel, Brittney Drury, Nathan Drury, Brittany Smith, Dawson Reedy, and Del Bartels.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

18-102 Communications from the audience: Brittney & Nathan Drury, Brittany Smith, and LeeAnna Fitzgerald were on hand to express their favor for keeping 8<sup>th</sup> grade recognition in place. A good discussion was held between the concerned parents and the board.

18-103 Motion by Hamill, second by Peterson to approve the agenda with the following addition: Add 18-106.1 : Approve Change Order #3.

18-104 Motion by Peterson, second by Fitzgerald to approve the following items on the consent calendar.  
 Approved the minutes of the January 15, 2018 meeting.  
 Approved the unaudited financial report as of January 31, 2018 as follows:

|             | General Fund | Capital Outlay | Special Education | Pension    | Bond      | Building   | Scholarships | Food Service | Trust & Agency |
|-------------|--------------|----------------|-------------------|------------|-----------|------------|--------------|--------------|----------------|
| Beg Bal     | 1,263,319.21 | 1,866,684.17   | 907,464.97        | 157,886.60 | 54,300.88 | 0          | 195,810.14   | 19,938.86    | 154,686.63     |
| Taxes       | 4,585.55     | 1,469.71       | 837.17            | 2,032.33   |           |            |              |              |                |
| Interest    | 772.15       | 1,198.17       | 559.14            | 106.50     | 26.63     |            | 35.66        |              | 25.80          |
| Sales       | 3,532.00     |                |                   |            |           |            |              | 9,535.75     | 15,555.93      |
| Pupil Act   | 935.00       |                |                   |            |           |            |              |              | 2,086.30       |
| Donations   |              |                |                   |            |           |            |              |              | 900.00         |
| Rentals     |              |                |                   |            |           |            |              |              |                |
| SD FIT      |              |                |                   |            |           | 449,671.90 |              |              |                |
| Other       | 6,411.37     |                |                   |            |           |            |              |              | 10,203.40      |
| State Funds | 130,081.00   |                |                   |            |           |            |              |              |                |
| Fed Funds   |              |                |                   |            |           |            |              | 3,163.81     |                |
| Total Rec   | 146,317.07   | 2,667.88       | 1,396.31          | 2,138.83   | 26.63     | 449,671.90 | 35.66        | 12,699.56    | 28,771.43      |
| Transfer    |              |                |                   |            |           |            | -625.00      |              | 625.00         |
| Payments    | 222,093.02   | 656.59         | 35,123.35         |            |           | 449,671.90 |              | 10,273.57    | 51,964.89      |
| Ending Bal  | 1,187,543.26 | 1,868,695.46   | 873,737.93        | 160,025.43 | 54,327.51 | 0          | 195,220.80   | 22,364.85    | 132,118.17     |

**General Fund Claims Payable February 12, 2018** AFLAC - Insurance Premium - 904.85, Amazon - Business Office Supplies - 193.85, Apple Inc - Ipad Repair - 49.00, Avesis - Vision Insurance Premiums - 292.42, Brucklacher, Brigitte - Mileage - CTE Meeting in Rapid City - 70.56, Cenex Harvest States - Bus Fuel - 1069.45, City of Philip - Water/Sewer - 410.85, Clubhouse Inn & Suites - Lodging - Rieckman Legislature - 148.00, Coyle's SuperValu - BOE/Janitorial/FACS Supplies - 185.90, Dearborn National - Life Insurance Premiums - 25.20, Delta Dental - Dental Insurance Premiums - 1275.84, Department of Revenue - Water Testing - 172.00, eBoard Solutions - Online Policy Manual Hosting/Set Up - 1400.00, GoldenWest Telecommunications - Telephone - 560.65, Haggerty's - Instrument Repair - 77.25, Hanson Oil - Propane and Dyed Fuel - 3934.74, Harlow's Bus Sales - Bus Repairs - 94.70, Hauff - Athletic Awards - 182.40, Hometown Computer Services - Laptop Repair - 140.00, Houghton Mifflin - Professional Development - 3750.00, Kieffer Sanitation - Garbage Service - 896.96, Marc - Janitorial Supplies - 708.69, McDaniel, Kelsey - Isolation Mileage - December & January - 361.20, Menzel, Mandie - Reimburse Conference Registration - 190.00, Nasco - FACS Supplies - 51.32, Petersen's Variety - Supplies - 3.99, Peterson, Kathy - Reimburse Supplies - 93.65, Petty Cash Reimbursement - Postage - 112.62, Philip Hardware - Maintenance Supplies - 550.67, Philip Pit Stop - Maintenance Fuel - 105.21, Philip Trust and Agency - Imprest Reimbursement\* - 4973.38, Pioneer Review - Publications - 17.27, Puhlman, Lacy - Reimburse Supplies - 20.68, Quill - Ink/Supplies - 887.63, Quill - Ink/Supplies - 1195.73, Resource Mate - Library Software/Support - 180.00, Resources for Reading - Title Supplies - 32.58, Super 8 Hill City - Lodging - Wrestling - 390.00, Trackwrestling - Trackwrestling - Badlands Brawlers - 71.00, Trackwrestling - Scoring Software - Philip Invite - 117.86, Wellmark - Health Insurance Premiums - 11194.24, West Central Electric - Electricity - 6424.99, West River Lyman Jones - Rural Water - 62.50, **TOTAL 43579.83;** **Capital Outlay Claims Payable February 12, 2018** Century Business Products - Copier Lease - 413.59, **TOTAL 413.59;** **SPED Claims Payable February 12, 2018** AFLAC - AFLAC Premiums - 69.55, Avesis - Vision Insurance Premiums - 42.61, Children's Care Hospital - Residential Tuition - 8640.00, Children's Therapy Services - Occupational Therapy - 600.00, Children's Therapy Services - Speech Therapy Services - 5838.75, Dearborn National - Life Insurance Premiums - 8.40, Delta Dental - Dental Insurance Premiums - 232.02, McDaniel, Theresa - Isolation Mileage - 189.00, Parent - SPED Mileage - 438.48, SD Dept of Human Services - Residential Tuition - Match - 10136.23, **TOTAL 26,195.04;** **Capital Projects Claims Payable February 12, 2018** Scull - Construction - Building Project - 517079.97, Upper Deck Architects - Construction Administration - 10820.25, **TOTAL 527900.22;** **Food Service Claims Payable February 12, 2018** AFLAC - Insurance Premiums - 133.12, CashWa - Food Purchases - 3301.14, Child & Adult Nutrition - Commodity Purchases - 72.98, Coyle's SuperValu - Purchased Foods - 73.67, Earthgrains Baking Co - Purchased Foods - 339.38, Reinhart Foodservice - Purchased Foods - 2176.30, Servall - Linen Care - 50.96, US Foods - Purchased Foods - 3521.36, **TOTAL 9,668.91**

**Hourly wages for Month of January 2018** – 41,142.13; **Gross Salaries/Fringe for January 2018**– FUND 10: Instructional – 115,481.36, Administration – 30,415.86, Support Services – 1,002.39, Extra Curricular – 4,658.85; FUND 22: SPED Gross Salaries/Fringe – 621.10.

18-105 Conflicts of Interest: None

18-106 Supt. Jeff Rieckman gave an update on the building project. The masons are working on the exterior brick. Block fill has been applied to almost all walls, and a first coat of paint is up in most places. Sheetrock will start getting tape and texture tomorrow. A couple of windows on the north are going in. The walk-in cooler and freezer are being assembled in the kitchen. The project is still on time, but steel for the roof has not yet arrived.

1601

BOE Minutes 2/12/18

Haakon School District 27-1

- 18-106.1 Motion by Hamill, second by Thorson to approve change order 3 in the amount of \$45,885.60. This amount includes some small plan modifications as well as a large change to make fire barrier wall changes according to the state fire marshal.
- 18-107 Motion by Thorson, second by Brech to approve updates to the following policies: ACB – Nondiscrimination on the Basis of Handicap/Disability; JEA – Compulsory Attendance Age; JEC – School Admissions; JO – Student Records. Policies JECA – Open Enrollment and Policy DJ – Purchasing were not approved at this time.
- 18-108 Received notification of homeschool exemption – HSA85-18 : 12<sup>th</sup> grade.
- 18-109 Continued discussion was held on the idea of going to paperless board agendas and documents. Jake Fitzgerald had given Mr. Rieckman and Britni Ross a demonstration of software called Director Point. Mr. Rieckman also received an online demo from the company. Motion by Kuchenbecker, second by Fitzgerald to purchase ipads and the software licenses to make the transition to paperless board documents this spring.
- 18-110 Motion by Hamill, second by Peterson to enter executive session per SDCL 1-25-2(1) for matters of personnel at 6:50pm. Motion by Hamill, second by Brech to resume meeting at 7:03pm with no action taken.
- 18-111 Anita Peterson gave the BHSSC report.
- 18-112 Principal Mandie Menzel reported on the following items: (A) Gave the board an update on Liveticket.tv which would host filming of events on the TV/internet. Volunteers would be needed to tape the events. Mrs. Menzel covered potential costs. (B) No school on February 19<sup>th</sup>, President's Day. (C) Region Wrestling is February 17<sup>th</sup> at Stevens High School in Rapid City. (D) Region Basketball is coming up – Girls will play February 19, 20, and 22; Boys will play February 26, 27, and March 2. (E) High School Music Contest will be held in Murdo on February 28<sup>th</sup>. (F) End of 3<sup>rd</sup> Quarter is March 8<sup>th</sup>. (G) Congratulations to Region FCCLA participants. 21 of 24 received gold stars and will move on to State competition. Autumn Parsons is the new region president. (H) Thank you to the Service Learning class – they have been busy providing snacks, cleaning, scooping snow, picking up garbage, recognizing students, and even doing some painting. Their efforts are greatly appreciated.

1602

BOE Minutes 2/12/18

Haakon School District 27-1

18-113 Superintendent Jeff Rieckman reported on the following items: (A) At 5:30pm today, we held a quick budget meeting to let the committee know where we are standing. (B) Gave a legislative update. (C) Mr. Rieckman has been selected to go to Annapolis for leadership training in April. (D) Parent Teacher Conferences saw a 91% turnout at the elementary level. (E) Thank you to Lacy Puhlman and the elementary teachers for their work with the new Golden Ticket Program. (F) In-service was held on January 19<sup>th</sup>. Elementary teachers had a wonderful training on the Journeys reading program. (G) VJ Smith will be here to speak on March 29<sup>th</sup>. (H) We are working on the school calendar for next year – it looks to be much the same as this year. (I) The local spelling bee will be held on March 8<sup>th</sup>, with the Region spelling bee in Murdo on March 22. (J) The board has been invited to attend the Local Board of Equalization meeting on Monday, March 19<sup>th</sup> at 4:00pm. (K) The “old man’s” wrestling fundraiser was a very good time. Thank you to those who participated!

Adjournment at 7:38 pm. Will meet for the next regular meeting on March 12, 2018 at 7:00 pm.

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Britni Ross, Business Manager

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R. Mark Radway, President