

Haakon School District 27-1  
Board of Education Meeting Minutes  
July 9, 2018

The Board of Education of the Haakon School District 27-1 met in session for its annual meeting on July 9, 2018 at 7:00 p.m. in the 5<sup>th</sup> grade classroom. Business Manager Britni Ross called the meeting to order with the following members present: Doug Thorson, Vonda Hamill, Anita Peterson, Mark Radway, Scott Brech, Jake Fitzgerald, and Brad Kuchenbecker. Also present: Superintendent Jeff Rieckman, Secondary Principal Mandie Menzel, Business Manager Britni Ross, Lisa Schofield, and Del Bartels.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

- 19-01      Communications from the audience: None
- 19-02      Motion by Thorson, second by Hamill to approve the agenda with the following addition: 19-22.1: Approve Change Order 006.
- 19-03      Conflicts of Interest: None
- 19-04      Business Manager Britni Ross administered the oath of office to unopposed board members R. Mark Radway and Jake Fitzgerald (both 3 year terms).
- 19-05      Business Manager Britni Ross conducted the reorganization of the Board for FY 2018-2019. Thorson nominated Mark Radway for President of the Board of Education. Motion by Fitzgerald, second by Brech that nominations cease. After a motion duly made, seconded, and carried unanimously, Radway was declared President and assumed the chair. Peterson nominated Fitzgerald for Vice President of the Board of Education. Motion by Brech, second by Kuchenbecker that nominations cease. After a motion duly made, seconded, and carried unanimously, Fitzgerald was declared Vice President.
- 19-06      Motion by Thorson, second by Fitzgerald to approve the following items on the consent calendar.  
Approved the minutes of the June 11, 2018 Meeting  
Approved the minutes of the June 27 End-Of-Year Meeting  
Approved the unaudited financial report of June 30, 2018 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Building	Scholarships	Food Service	Trust & Agency
Beg Bal	1,256,865.72	2,017,592.43	840,379.00	158,555.25	160,486.71	0.00	195,833.24	17,678.02	152,471.67
Taxes	103,919.60	50,016.82	28,989.79		64,061.98				
Interest	1,137.73	2,184.44	819.16	182.03	227.55		389.40		30.78
Sales									186.50
Pupil Act	702.87								1,823.00
Donations							1,122.00		200.00
Rentals	750.00								
SD FIT									
Other	152.00							387.21	2,028.48
State Funds	80,661.00							2,984.72	
Fed Funds	86,644.00								
Total Rec	273,967.20	52,201.26	29,808.95	182.03	64,289.53	631,675.59	1,511.40	3,371.93	4,268.76
Transfer	-76,173.65	76,173.65							
Payments	326,606.61	9,586.10	55,592.93			631,675.59		8,365.71	5,969.34
Ending Bal	1,128,355.66	2,136,381.24	814,595.02	158,737.28	224,776.24	0.00	197,344.64	12,684.24	150,771.09

**General Fund Claims Payable July 9, 2018** AFLAC - Insurance Premium - 904.85, ASBSD - FY 2019 Dues - 996.55, ASBSD Worker Comp Fund - FY 2018 Worker's Compensation - 7420.00, Avesis - Vision Insurance Premiums - 292.42, City of Philip - Water/Sewer - 285.50, Coyle's SuperValu - BOE Supplies - 3.99, Dearborn National - Life Insurance Premiums - 12.60, Delta Dental - Dental Insurance Premiums - 1239.78, Department of Enviro/Natural Res - FY 2019 Wastewater Fees - 600.00, Department of Revenue - Water Testing - 532.00, eBoard Solutions - Online Policies Module - 600.00, ECS Learning Systems - Junior High Books - 1577.50, First National Agency - Property/Liability Insurance - 25620.00, GoldenWest Telecommunications - Telephone - 543.04, Gopher - PE Supplies - 284.08, Hometown Computer Services - Technology Services - 190.00, Houghton Mifflin - Consumable Textbooks - 1011.74, Infinite Campus - Messenger/Food Service Licensing - 1065.00, Itin Scale Company - Classroom Supplies - 232.00, Jones School Supply - Awards - 195.45, Kieffer Sanitation - Garbage Service - 795.00, Kramer Golf Ball Co - Golf Supplies - 223.20, Learning Zone - FACS Supplies - 90.90, McGraw Hill - Business Math Textbooks - 1184.50, Moses Building Center - Maintenance Supplies - 7.99, Pearson Education - Ag Textbooks - 4734.75, Pearson Education - Consumable Textbooks - 1334.30, Pennington Co Courant - One Year Subscription - 38.00, Philip Pit Stop - Bus/Maintenance Fuel - 371.95, Philip Standard - Maintenance Fuel - 198.00, Pioneer Review - Publications/Advertising - 348.83, Riddell - Helmet Reconditioning - 834.42, SASD - Dues - Rieckman, Menzel, Ross - 1659.00, Schulz, Wayne - Football Field Sprinkler Repairs - 120.00, SDACTE - Conference Registration - Brucklacher - 235.00, Shoutpoint, Inc - Messaging Services - 690.00, Slovek, April - Parent Mileage - 1776.60, Software Unlimited - FY 2019 Software Maintenance - 4200.00, TIE - FY 2019 Membership Dues - 928.00, Wellmark - Health Insurance Premiums - 11194.24, West Central Electric - Electricity - 3337.63, West Interactive Services - Website Hosting - 1083.11, West River Lyman Jones - Rural Water - 62.50, Wex Bank - Fuel Card Fee - 12.00, TOTAL 79,066.42; **Capital Outlay Claims Payable July 9, 2018** First National Bank - Purchase Bus CD - 20,000.00, GoldenWest Technologies - Servers - 10,198.00, Riddell - Helmets/Shoulder Pads - 3479.97, TOTAL 33,677.97; **SPED Claims Payable July 9, 2018** AFLAC - AFLAC Premiums - 69.55, Avesis - Vision Insurance Premiums - 42.61, Black Hills Special Services - Psych Eval - 678.12, Children's Therapy Services - Speech Therapy Services - 1320.00, Dearborn National - Life Insurance Premiums - 4.20, Delta Dental - Dental Insurance Premiums - 232.02, Parent - SPED Mileage - 219.24, Pearson Education - Testing Supplies - 149.25, TOTAL 2,714.99; **Capital Projects Claims Payable July 9, 2018** Scull Construction - Construction-New Building - 584,515.74 Upper Deck Architects - Architecture - New Building - 10,792.07 TOTAL 595307.81; **Food Service Claims Payable July 9, 2018** AFLAC - Insurance Premiums - 133.12; TOTAL 133.12

**Hourly wages for Month of June 2018** -44,212.38; **Gross Salaries/Fringe for June 2018**- FUND 10: Instructional - 116,870.90, Administration - 24,747.59, Support Services - 1,002.39, Extra Curricular - 8,180.17; FUND 22: SPED Gross Salaries/Fringe - 621.10.

19-07 Motion by Thorson, second by Hamill to approve the following annual board organization action:

1. Declare First National Bank in Philip as the official depository for school district funds and

continuation of accounts.

2. Authorize the Superintendent to act in the absence of the Business Manager.
3. Declare the Pioneer Review as the official newspaper for publications of official school board meetings, advertisements, etc.
4. Set date, time and place of Board meetings as the second Monday of each month at 7:00pm in Room 127 (Library), with the exception of meetings in November-March, which will be held at 6:00pm.
5. Appoint Britni Ross as Business Manager and authorize to set bond for Business Manager as required by law.
6. Appoint Britni Ross, Business Manager to be the Administrator of the Trust & Agency Funds.
7. Appoint Jeff Rieckman, Superintendent to Director of Federal Programs.
8. Approve meal prices for the school lunch program for the 2018-2019 school term as follows:
  - a. Student, Regular K-6 : \$2.50
  - b. Student, Regular 7-12 : \$2.75
  - c. Student, Reduced : \$.40
  - d. Adult : \$3.75
  - e. Student Breakfast: \$1.50
  - f. Student Breakfast, Reduced: \$.30
  - g. Adult Breakfast: \$2.00
  - h. Milk : \$.30
9. Declaration of "Parliamentary Procedure at a Glance" in conducting board meetings.
10. Authorize the Business Manager to invest funds to the advantage of the district.
11. Authorize the use of Imprest Fund for referees, travel expenses, co-curricular activities, postage, freight and other expenses which may require immediate payment.
12. Approve admission prices to activities for the 2018-2019 as follows:
  - a. Student/Senior Citizen 65+ : \$3.00
  - b. Student/Senior Citizen 65+ Season Pass: \$25.00
  - c. Adult: \$5.00
  - d. Adult Season Pass : \$40.00
13. Appoint Jeff Rieckman, Superintendent as the person responsible for closing school for emergencies, inclement weather, etc.
14. Approve Board Member compensation for attendance at authorized meetings at \$75.00 per meeting plus mileage.
15. Appoint Rodney Freeman as school attorney.

16. Approve participation in the Emergency School Bus Mutual Assistance Pact.

17. Designate Mandie Menzel, Principal as the Section 504 Coordinator.

- 19-08 President Mark Radway made the following appointments to the standing committees:  
Building –Fitzgerald (Chair), Hamill, and Thorson; Memorial Field – Radway (Chair), Rieckman, and Kuchenbecker; Negotiations – Brech (Chair), Fitzgerald and Radway; Board Member Budget Committee – Brech (Chair), Kuchenbecker, and Hamill; Truancy – Rieckman. BHSSC Representatives – Peterson and Thorson (Alternate) : There is a \$74 stipend paid for attending each BHSSC meeting. The board sees no conflict in these appointments.
- 19-09 Motion by Thorson, second by Brech to name Vonda Hamill as the Delegate to the Delegate Assembly of the ASBSD, with Anita Peterson as the alternate.
- 19-10 Motion by Fitzgerald, second by Hamill to approve publishing the list of employee contracts per SDCL 6-1-10.
- 19-11 Motion by Hamill, second by Thorson to approve the following open enrollments: OEA139-19 – 8<sup>th</sup> grader from Kadoka Area; OEA140-19 – 5<sup>th</sup> grader from Kadoka Area; OEA141-19 – 9<sup>th</sup> grader from Kadoka Area; OEA142-19 – 6<sup>th</sup> grader from Kadoka Area; OEA143-19 – 6<sup>th</sup> grader from Wall; OEA144-19 – 3<sup>rd</sup> grader from Wall; OEA144-19 – 1<sup>st</sup> grader from Wall.
- 19-12 Received the following homeschool requests: HSA83-19 (6<sup>th</sup> grade); HSA84-19 (4<sup>th</sup> grade); HSA85-19 (2<sup>nd</sup> grade); HSA86-19 (Kindergarten).
- 19-13 Motion by Hamill, second by Peterson to approve the barium chloride bid received from Finoric, LLC in the amount of \$1.45/lb delivered for 6612 pounds. This was the only bid received.
- 19-14 Motion by Hamill, second by Brech to approve the following personnel action: Tayta West, Head Girls Basketball Coach - \$4015.00; RaeAnn Snyder, Junior High Volleyball Coach - \$2190.00; Mandie Menzel, Assistant Volleyball Coach - \$2920.00; Travis Thorn, Head Football Coach - \$4015.00 and Assistant Boys Basketball Coach - \$2920.00; Amy Moses, Junior High Track Coach, \$1825.00; Ralph Kroetch, Jr., Cross Country Coach - \$2190.00 and Assistant Track Coach, \$2190.00; Dana Kerns, Junior High Football Coach (.5) - \$1095.00; Brit Miller, Junior High Football Coach (.5) - \$1095.00; Deb Smith, Yearbook - \$2555.00; Jana Jones, Junior High Boys Basketball Coach - \$2190.00.

Deferred to 19-19 at 7:31pm for Budget Hearing. Proposed budgets were reviewed and discussed.

- 19-15 Motion by Hamill, second by Kuchenbecker to approve the Food Service Procurement Plan.
- 19-16 Motion by Brech, second by Hamill to approve the Special Education Comprehensive Plan.
- 19-17 Motion by Thorson, second by Hamill to cast a ballot for Randy Soma, Brookings High School for SDHSSA Division IV Rep Runoff.
- 19-18 Motion by Hamill, second by Fitzgerald to cast a ballot for Paul Nepodal, Deubrook High School for SDHSAA Division IV Rep Runoff.
- 19-19 Budget Hearing – see above.
- 19-20 Motion by Fitzgerald, second by Kuchenbecker to approve the following policy adoption/updates: Policy GCE – Part Time and Substitute Professional Staff Employment; Policy GCI – Professional Staff Assignments and Transfers; Policy GCL – Professional Staff Development Opportunities; Policy GA – Personnel Policies Goal; Policy GBA – Equal Opportunity Employment; Policy GBCB – Staff Conduct.
- 19-21 A brief discussion was held regarding Policies KG and KG-E – Community Use of School Facilities. Mr. Rieckman will present proposed updates at the next meeting.
- 19-22 Supt. Jeff Rieckman gave a building update: Asphalt started today, furniture arrived today. The playground fence will be installed next week, along with rock and mulch. The tile installers will be busy for the next 3 weeks. The roof will be done this week.
- 19-22.1 Motion by Fitzgerald, second by Peterson to approve Change Order 006 for \$38,071.57. This change order includes some small changes to design, with the bulk of the cost being for repairs/insulation of existing Armory roof.
- 19-23 Anita Peterson gave the BHSSC report.
- 19-24 High School Principal Mandie Menzel reported on the following items: (A) Congratulations to Dylan Schofield and Sage Gabriel, the only PHS students to qualify for the National High School

Rodeo Finals. Sage will also represent PHS for the year during her reign as the South Dakota High School Rodeo Queen. (C) Deepest condolences to the Lee and Nicole Dennis Family.

19-24 Superintendent Jeff Rieckman reported on the following items: (A) Jeff will attend the Superintendent's Conference in Chamberlain on July 17<sup>th</sup>-19<sup>th</sup>. (B) The joint ASBSD conference is coming up in August - please let Lisa know if attending so she can send in registrations. (C) We will host an ASBSD Region Meeting here on November 7<sup>th</sup>. (D) Homecoming has been moved to September 21<sup>st</sup>. (E) An open house for students and their parents will be held on August 13<sup>th</sup>. More information to follow.

Adjournment at 8:35 PM. Will meet for the next regular meeting on August 13, 2018 at 7:00 PM.

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Britni Ross, Business Manager

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R. Mark Radway, President

Pursuant to SDCL 6-1-10, salaries for the Haakon School District employees for FY 2018-2019 are as follows: Lauren Adrian – Elementary Teacher, \$37,928.60, Junior High Girls Basketball Coach, \$2,190.00; Jamie Baye – Custodian, \$13.75/hr; Johanna Baye – Custodian, \$15.55/hour; Barb Bowen – Elementary/JH/HS Teacher, \$50,581.45, Vocal Music, \$2,555.00, Band, \$4,380.00; Brigitte Brucklacher - JH/HS Teacher, \$50,581.45, FCCLA Advisor, \$2,920.00; LaRae Carley – Elementary Paraprofessional, \$13.95/hr; Pamela DeJong – Guidance, \$43,561.54, Student Council Advisor, \$2,920.00; Nicole Dennis – Food Service Director, \$20,753.60 (15.26/hr – 1360 hours); Linette Donnelly – Alternative Ed Aide/Library, \$14.10/hr; Matt Donnelly – Elementary/JH/HS Teacher, \$48,826.48, Weight Room, 8.85/hr, Head Wrestling Coach, \$4,015.00; Lissa Foley – Elementary Teacher, \$37,928.60; Brenda Grenz – Custodian/Assistant Cook, \$15.55/hr; Tracey Hand - JH/HS Teacher, \$43,245.63; Shelby Hanson – High School Special Education, \$37,250.00; Doug Hauk – JH/HS (10.5 months), \$58,186.37, FFA Advisor, \$2,920.00, Golf, \$3,285.00; Jana Jones – Junior High Boys Basketball Coach, \$2,190.00; Casey Jore – High School Teacher, \$38,361.08, Assistant Track Coach, \$2,190.00 Head Boys Basketball Coach, \$4,015.00; Dana Kerns – Junior High Football Coach (.5), \$1,095.00; Victoria Knutson – Title Teacher, \$49,996.46; Kimberly Kochersberger – High School Science Teacher, \$48,241.49; Ralph Kroetch, Jr. - Cross Country Coach, \$2,190.00, Assistant Track Coach, \$2,190.00; Kelsey McDaniel – Elementary Teacher at Milesville, \$37,928.60, Rural Teacher Compensation, \$2,700.00; Mandie Menzel – JH/HS Principal, \$59,133.90, Technology Coordinator,

\$10,600.00, Athletic Director, \$6,265.66, Assistant Volleyball Coach, \$2,920.00; Brit Miller, Junior High Football Coach (.5) - \$1,095.00; Bonnie Mortellaro – Elementary Teacher, \$50,581.45; Amy Moses, Junior High Track Coach - \$1,825.00; Karen Nelson – Special Ed Paraprofessional, \$13.80/hr; Mary Nelson – Elementary Paraprofessional, \$15.00/hr; Laura O'Connor – High School Teacher, \$46,486.50, One Act Play, \$1,642.50, All School Play, \$1,825.00; Molly O'Dea – Elementary Teacher, \$37,928.60; Thomas Parquet – JH/HS Teacher, \$48,241.49, Head Track, \$4,380.00; Laura K Peterson – Secretary, \$15.70/hr; Lacy Puhlman – Elementary Paraprofessional, \$13.75/hr; Jeff Rieckman – Superintendent, \$64,968.75 and Elementary Principal, \$21,656.25; Britni Ross – Business Manager, \$49,910.64; Lexie Rhodes – Special Education Teacher, \$41,500 and Special Education Director, \$5,936.00; April Schofield – Elementary Teacher, \$38,361.08; Lisa Schofield – Administrative Secretary, 2000 hours @ \$14.50/hr; Marie Slovek – Elementary Teacher, \$52,921.43; Pennie Slovek – Elementary/JH/HS Teacher(.5), \$25,540.73; Ella Smith – Elementary Teacher, \$38,361.08, Head Volleyball Coach, \$4,015.00; Deb Smith – Yearbook, \$2,555.00; Deborah Snook – High School Teacher, \$50,581.45, National Honor Society Advisor - \$1,095.00; RaeAnn Snyder – Junior High Volleyball Coach, \$2,190.00; Travis Thorn – Maintenance Director/Custodial Supervisor, \$39,977.60 (\$19.22/hr – 2080 hrs), Assistant Boys Basketball Coach - \$2,920.00, Head Football Coach - \$4,015.00; Tayta West – Head Girls Basketball Coach, \$4,015.00; Pat Westerberg – Secretary and Special Education Clerk , \$14.80/hr; Jessica Wheeler – Junior High Teacher, \$52,336.44.