

Haakon School District 27-1
 Board of Education Annual Meeting Minutes
 July 14, 2014

The Board of Education of the Haakon School District 27-1 met in regular session for its annual meeting on July 14, 2014 at 7:00 p.m. at the Philip Armory, Room A-1. Business Manager Britni Ross called the meeting to order with the following members present: Jake Fitzgerald, Scott Brech, Brad Kuchenbecker, Anita Peterson, Mark Radway, Paulette Ramsey, and Doug Thorson. Also present: Supt/Elementary Prin. Keven Morehart, Business Manager Britni Ross, Kent Olson, Deb Smith, Lisa Schofield and Del Bartels.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

- 15-01 Communications from the audience: None

- 15-02 Motion by Peterson, second by Thorson to approve the agenda as presented.

- 15-03 Britni Ross, Business Manager, administered the Oath of Office to Scott Brech (3 year term), Anita Peterson (3 year term), and Paulette Ramsey (3 year term).

- 15-04 Business Manager Britni Ross conducted the reorganization of the Board for FY 2014-2015. Thorson nominated Scott Brech for President of the Board of Education. Motion by Peterson, second by Fitzgerald that nominations cease. After a motion duly made, seconded, and carried unanimously, Brech was declared President. Brech assumed the chair. Thorson nominated Radway for Vice President of the Board of Education. Motion by Peterson, second by Thorson that nominations cease. After a motion duly made, seconded, and carried unanimously, Radway was declared Vice President.

- 15-05 Motion by Fitzgerald, second by Radway to approve the following items of consent calendar.
 Approved the minutes of the June 16, 2014 meeting.
 Approved the unaudited financial report of June 30, 2014 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Scholarships	Food Service	Trust & Agency
Beg Bal	1,124,470.59	429,667.22	585,629.83	106,490.01	293,582.07	30,243.85	96,711.05
Taxes	196,797.98	98,414.24	65,588.25	22,022.21			
Interest	443.13	177.25	221.56	44.31	209.03		20.12
Sales						108.10	4,503.97
Pupil Act	1,686.97						6,388.20
Donations					1,190.00		500.00

Rentals	1050.00						
Misc							
Other	4,876.29						1,712.45
State Funds	60,913.00						
Fed Funds	15,269.66		357.00			4,431.32	
Total Rec	281,037.03	98,591.49	66,166.81	22,066.52	1,399.03	4,539.42	13,124.74
Transfer	75,077.23			-75,077.23			
Payments	173,074.16	44,444.68	23,802.68			4,594.94	4,926.02
Ending Bal	1,307,510.69	483,814.03	627,993.96	53,479.30	294,981.10	30,188.33	104,909.77

Capital Outlay CDs at June 30, 2014 = \$430,728.20

General Fund Claims Payable July 14, 2014 AFLAC - Insurance Premium - 653.22, A&B Welding Supply - VoAg Supplies - 38.00, ASBSD - FY 2015 Dues - 877.91, ASBSD Worker Comp Fund - FY 2015 Worker's Compensation - 11790.00, Avesis - Vision Insurance Premiums - 304.09, Brech, Scott - BOE Mileage - 59.20, Century Business Products - Copier Maintenance - 350.00, Coyle's SuperValu - BOE Supplies - 22.19, Dearborn National - Life Insurance Premiums - 29.40, Delta Dental - Dental Insurance Premiums - 1360.40, Department of Enviro/Natural Res - FY 2015 Wastewater Fees - 600.00, Department of Health - Health Nurse Services - 380.00, Department of Revenue - Water Testing - 252.00, Deuchar, Theresa - Isolation Mileage - 192.40, Distribution by Design - Janitorial Supplies - 54.24, DynaKleen - Boiler Cleaning - 1905.00, EBSCO - Library Subscriptions - 260.60, Environmental Industries - Janitorial Supplies - 495.96, ETA Hand 2 Mind - Title Supplies - 33.07, GoldenWest Telecommunications - Telephone - 657.91, Graves IT Solutions - Online Backup Subscription - 1288.00, Haggerty's MusicWorks - Instrument Repairs - 16.00, Hauk, Fay - FFA Mileage (Doug) - 356.68, Ingram Hardware - Janitorial/Maintenance Supplies - 150.88, JW Pepper - Music Supplies - 455.40, MARC - Gym Floor Application/Product - 3356.55, MidAtlantic Industries - Janitorial Supplies - 793.15, Moses Building Center - Maintenance/VoAg Supplies - 408.59, Nelson, Mark - BOE Mileage - 39.96, Network Services Company - Janitorial Supplies - 6184.05, Pennington Co Courant - One Year Subscription - 35.00, Peterson, Anita - BHSSC Mileage - 193.14, Petty Cash Reimbursement - Postage - 35.84, Philip Standard - Maintenance Fuel - 83.80, Philip Trust and Agency - Imprest Reimbursement - 1163.00, Pioneer Review - Publications/Help Wanted Ad - 374.20, Radway, Mark - BOE Mileage - 57.72, Retail Management Systems - Maintenance Fuel - 83.68, Ross, Britni - Reimburse Supplies/Mileage to Pierre - 141.57, SASD - Dues - Morehart, Ross - 1140.00, SD Library Network - FY15 Member Fees - 337.50, Software Unlimited - FY 2015 Software Maintenance - 3700.00, South Dakota One Call - Locate Tickets - 40.95, Sunburst - Type To Learn Subscription - 99.95, Thorson, Doug - BOE Mileage - 37.74, TIE - FY 2015 Membership Dues - 660.00, University of South Dakota - Reading Recovery - FY15 - 775.00, Vanway Trophy - Engraving - 11.80, Wellmark - Health Insurance Premiums - 9864.77, WRLJ Rural Water - Milesville/Chey June 14 Water - 60.00, TOTAL 52260.51; **Capital Outlay Claims Payable July 14, 2014** Action Mechanical - Boiler Repairs - 7820.21, ASBSD Property & Liability - Property & Liability Insurance - 30123.00, Cenex Fleetcard - Bus Fuel - 205.75, Century Business Leasing - Copier Lease - 410.34, Century Business Leasing - Copier Lease - 410.34, City of Philip - Water/Sewer - 699.15, First National Bank - Deposit to Bus CD - 15000.00, Hovland, Miles - Parent Mileage - 967.92, Riddell - Football Helmets/Pads - 2355.81, US Global Resources - Greenhouse Repairs - 1/2 Down (Insurance) - 10735.00, Walker Refuse - Garbage Service - 830.5, West Central Electric - Electricity - 1880.03, Wex Bank - Bus Fuel - 199.41, TOTAL 71637.46; **SPED Claims Payable July 14, 2014** AFLAC - Insurance Premiums - 128.18, ASBSD Worker Comp Fund - FY 2015 Worker's Compensation - 833.00, Avesis - Vision Insurance Premiums - 28.06, Children's Care Hospital - OT/PT Services - 540.00, DakotAbilities - Residential Tuition - 739.50, Dearborn National - Life Insurance Premiums - 4.20, Delta Dental - Dental Insurance Premiums - 465.70, Department of Human Services - Residential Tuition - Match - 5208.35, Phonak - SPED Supplies - 1679.39, Volunteers of America - Residential Tuition - 812.10, Wellmark - Health Insurance Premiums - 501.48, TOTAL 10939.96; **Food Service Claims Payable July 14, 2014** AFLAC - Insurance Premiums - 80.34, ASBSD Worker Comp Fund - FY 2015 Worker's Compensation - 520.00, Philip Trust & Agency - Imprest Reimbursement - 205.00, TOTAL 805.34

Hourly wages for Month of June 2014 – 28,314.28, Gross Salaries/Fringe for June 2014– FUND 10: Instructional – 101,743.88, Administration – 16,086.09, Support Services – 6,262.19, Extra Curricular – 6,380.26; FUND 22: SPED Gross Salaries/Fringe – 5,388.97.

15-06 Motion by Radway, second by Fitzgerald to approve the following annual board organization action:

1. Declare First National Bank in Philip as the official depository for school district funds and continuation of accounts.
2. Authorize the Superintendent to act in the absence of the Business Manager.
3. Declare the Pioneer Review as the official newspaper for publications of official school board meetings, advertisements, etc.
4. Set date, time and place of Board meetings as the second Monday of each month at 7:00pm in Room A-1 of the Armory, with the exception of meeting November-March, which will be held at 6:00pm.
5. Appoint Britni Ross as Business Manager and authorize to set bond for Business Manager as required by law.
6. Appoint Britni Ross, Business Manager to be the Administrator of the Trust & Agency Funds.
7. Appoint Keven Morehart, Superintendent to Director of Federal Programs.
8. Approve meal prices for the school lunch program for the 2014-2015 school term as follows:
 - a. Student, Regular K-6 : \$2.00
 - b. Student, Regular 7-12 : \$2.10
 - c. Student, Reduced : \$.40
 - d. Adult : \$2.75
 - e. Student Breakfast: \$1.40
 - f. Student Breakfast, Reduced: \$.30
 - g. Adult Breakfast: \$1.80
 - e. Milk : \$.30
9. Declaration of “Parliamentary Procedure at a Glance” in conducting board meetings.
10. Authorize the Business Manager to invest funds to the advantage of the district.
11. Authorize the use of Imprest Fund for referees, travel expenses, co-curricular activities, postage, freight and other expenses which may require immediate payment.
12. Approve admission prices to activities for the 2014-2015 as follows:
 - a. Student/Senior Citizen 65+ : \$2.00
 - b. Student/Senior Citizen 65+ Season Pass: \$20.00
 - c. Adult: \$3.00
 - d. Adult Season Pass : \$35.00

13. Appoint Keven Morehart, Superintendent as the person responsible for closing school for emergencies, inclement weather, etc.

14. Approve Board Member compensation for attendance at authorized meetings at \$50.00 per meeting plus mileage.

15. Appoint Rodney Freeman as school attorney.

15-07 Motion by Thorson, second by Kuchenbecker to table appointment and establishment of committees until the August meeting.

15-08 Motion by Fitzgerald, second by Radway to appoint Anita Peterson as delegate to the ASBSD Delegate Assembly and Mark Nelson as Alternate.

15-09 Motion by Thorson, second by Peterson to publish the list of contracts per SDCL 6-1-10.

15-10 Motion by Thorson, second by Radway to accept a bid from Finoric, LLC for Barium Chloride for \$1.10 per lb delivered. This bid is for 13,200 lbs total.

15-11 Bids for propane were opened. A bid of \$1.59/gallon was received from Midwest Cooperatives. Motion by Radway, second by Kuchenbecker to accept the bid from Midwest Cooperatives for school year 2014-2015.

15-12 Motion by Thorson, second by Radway to accept the Escalator School Dairy Bid from Avera PACE Dean Foods (Land O'Lakes) for dairy products for the 2014-2015 school year.

15-13 Motion by Radway, second by Fitzgerald to approve the following personnel action: Keven Morehart, Head Football - \$3300.00 ; Sayde Slovek, Junior High Volleyball - \$1800.00; Ruth Carley, Deep Creek Teacher - \$30,500.00 and \$2700.00 Rural Teacher Compensation.

15-14 Motion by Radway, second by Peterson to approve a resignation from Jesse Frisinger. Mr. Frisinger was contracted to be the new Government teacher, but has decided not to relocate to South Dakota.

15-15 Heard the second reading of Policy DGA : Authorized Signatures.

15-16 Heard the second reading of Policy INDA : Patriotic Exercises & Flag Displays.

15-17 Heard the second reading of Policy BBFA : Board Member Conflict of Interest.

15-18 Heard the second reading of Policy DGD : Credit Card Use and Electronic Transfers.

15-19 Heard the second reading of Policy IHB-R : Class Size.

15-20 Heard the first reading of Policy IGD : Extra-Curricular Activities.

15-21 Heard the first reading of Policy JGD : Student Suspension or Expulsion.

At 7:22pm, the Board took an 8-minute recess for board pictures. At 7:30 the meeting was resumed and the board deferred to agenda item 15-25 for the budget hearing. Discussion took place over the proposed budgets. The Board will again review all budgets at the August 2014 meeting.

15-22 A discussion was held regarding the district's geothermal issues. Kent Olson was also on hand as a representative of the hospital, a user of the geothermal. Action is going to need to be taken to bring the geothermal ponds and wellhouse up to standards as per the Department of Natural and Environmental Resources. An estimate was received from Banner Associates in the amount of \$27,900 for engineering services. These services include a plan for repairs and corrections that will be required. Motion by Radway, second by Fitzgerald to accept the estimate from Banner Associates and hire them for the project.

15-23 No executive session required.

15-24 Anita Peterson gave the BHSSC meeting report.

15-25 Budget Hearing – deferred to 7:30pm.

15-26 Superintendent Keven Morehart reported on the following items: (A) Maintenance has been completed at the rural schools. (B) The Warwick Basketball camp is complete – there were a lot of younger kids in attendance and not as many high school kids. (C) Volleyball camp was held with a good number of girls. (D) The armory gym floor will be waxed on the 14th and 15th of July. (E) A new water heater was installed in the FACS room. The old one had a major leak. (F) Football practice starts August 14th, while Volleyball and Cross Country practices will start on August 18th. (G) We still do not have a technology director. (H) Interviews for the Government position were held today. Four candidates were interviewed. (I) Summer school will begin on July 16th rather than the 14th due to the state's SLO training. MaryLynn Crary and Ella Campbell will be the

teachers. (J) We had two more bicycle groups come through last week. Habitat for Humanity Manitoba arrived last Monday and Cycle America was here on Friday. (K) Marion Matt has said that construction on the storage shed at the football field will begin shortly. Money in memory of Trent Matt and Zane Nelson will be contributed towards the project. (L) We are still looking for a maintenance director.

Adjournment at 8:13 PM. Will meet in regular session on August 11, 2014 at 7:00 PM.

Britni Ross, Business Manager

Scott Brech, President

Pursuant to SDCL 6-1-10, salaries for the Haakon School District employees for FY 2014-2015 are as follows: Johanna Baye – Custodian, 12.05/hour; Betty Berry – Special Education High School, 42,549.30; Kim Bouman – JH/HS Teacher, 38,872.20; Barb Bowen – Elementary/JH/HS Teacher, 40,973.40, Vocal Music, 2100.00, Band, 3600.00, Jr Class Advisor, 450.00; Brigitte Brucklacher - JH/HS Teacher, 40,973.40, FCCLA Advisor, 2400.00; Ella Campbell – Elementary Teacher, 30,000.00, Head Volleyball Coach, 3300.00; LaRae Carley – Special Ed Paraprofessional, 10.45/hr; Ruth Carley – Elementary Teacher at Deep Creek, 30,500.00, Rural Teacher Compensation, 2,700.00 ; Pamela DeJong – Guidance, 34,669.80, Student Council Advisor, 2400.00; Nicole Dennis – Food Service Director, 16,000.00; Linette Donnelly – Alternative Ed Aide/Detention Monitor/Library, 10.60/hr; Matt Donnelly – Elementary/JH/HS Teacher, 39,397.50, Weight Room, 7.25/hr; Lana Elshere – Elementary Paraprofessional, 11.20/hr; Cristi Ferguson – Custodian, 10.60/hr; Jayne Gottsleben – Elementary Teacher, 40,973.40; Brenda Grenz – Custodian, 12.05/hr; Tracey Hand - Elementary Teacher at Milesville, 37,080.00, Rural Teacher Compensation, 2700.00 ; Doug Hauk – JH/HS (10.5 months), 47,802.30, FFA Advisor, 2400.00, Golf, 2700.00; Victoria Knutson – Elementary Teacher, 40,448.10; Cory Lambley – JH/HS Principal, 52,530.00, ½ Athletic Director, 2805.00; Karmen Marbry – High School Teacher, 30,467.40, Head Girls Basketball, 3300.00; Theresa McDaniel – Special Ed Paraprofessional, 9.70/hr; Keven Morehart – Superintendent, 67,660.00, Elementary Principal, 23,740.00, Head Football, 3,300.00; Melanie Morehart – Elementary, 39,397.50, Special Ed Director, 5,355.00; Bonnie Mortellaro – Elementary Teacher, 40,973.40; Karen Nelson – Special Ed Paraprofessional, 10.30/hr; Mary Nelson – Elementary/Special Ed Paraprofessional, 11.50/hr; Laura O'Connor – High School Teacher, 37,296.30, One Act Play, 1350.00, All School Play, 1500.00; Carmen One Skunk – Elementary Teacher, 37,821.60; Thomas Parquet – JH/HS Teacher, 38,872.20, Head

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Track, 3600.00; Laura K Peterson – Secretary, 1520 hours @ 12.20/hr; Britni Ross – Business Manager, 38,345.00; April Schofield – Elementary Teacher, 30,000.00; Lisa Schofield – Administrative Secretary, 2000 hours @ 11.00/hr; Casey Seager – Custodian, 12.05/hr; Marie Slovek – Elementary Teacher, 43,074.60; Pennie Slovek – Elementary/JH/HS Teacher(.5), 20,486.70, Jr Class Advisor, 450.00; Deborah Snook – High School Teacher, 40,973.40; Lee Vaughan – Elementary Teacher, 42,549.30; Pat Westerberg – Secretary (760 hours) and Special Ed Clerk (760 hours), 11.30/hr; Jessica Wheeler – Elementary Teacher, 42,549.30.