

Haakon School District 27-1
Board of Education Regular Meeting Minutes
July 13, 2015

The Board of Education of the Haakon School District 27-1 met in regular session for its annual meeting on July 13, 2015 at 7:00 p.m. at the Philip Armory, Room A-1. Business Manager Britni Ross called the meeting to order with the following members present: Jake Fitzgerald, Paulette Ramsey, Anita Peterson, Mark Radway, Doug Thorson, Scott Brech and Brad Kuchenbecker. Also present: Supt/Elementary Prin. Keven Morehart, Business Manager Britni Ross, Lisa Schofield, Lane Kuchenbecker and Del Bartels.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

- 16-01 Communications from the audience: Del Bartels asked some questions regarding activity pass money and how that money was divided among each activity. Superintendent Morehart explained that all money from activity passes is put in the general fund and then any necessary expenditures for each activity come from the general fund. There is not a specific percentage of each pass allocated to each activity.
- 16-02 Motion by Thorson, second by Radway to approve the agenda with the following addition: Add 16-11.1 Approve Open Enrollment Request.
- 16-03 Britni Ross, Business Manager, administered the Oath of Office to Jake Fitzgerald (3 year term), and R. Mark Radway (3 year term).
- 16-04 Business Manager Britni Ross conducted the reorganization of the Board for FY 2015-2016. Fitzgerald nominated Scott Brech for President of the Board of Education. Motion by Peterson, second by Radway that nominations cease. After a motion duly made, seconded, and carried unanimously, Brech was declared President. Brech assumed the chair. Peterson nominated Radway for Vice President of the Board of Education. Motion by Thorson, second by Fitzgerald that nominations cease. After a motion duly made, seconded, and carried unanimously, Radway was declared Vice President.

1418
 BOE Minutes 7/13/15
 Haakon School District 27-1

16-05 Motion by Radway, second by Kuchenbecker to approve the following items on the consent calendar.

Approved the minutes of the June 8th meeting.

Approved the unaudited financial report of June 30, 2015 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Scholarships	Food Service	Trust & Agency
Beg Bal	1,277,963.07	609,793.38	729,288.54	128,732.52	290,469.47	22,610.95	117,624.75
Taxes	198,901.97	209,755.37	76,719.12	23,047.11			
Interest	495.95	275.52	275.52	55.11	204.74		23.69
Sales						694.68	2,389.38
Pupil Act	493.65						3,437.58
Donations					1,000.00		375.00
Rentals	750.00						
Misc							
Other	9.65					809.67	2,534.41
State Funds	64,570.00						
Fed Funds	33,527.95		49.00			3,878.31	
Total Rec	298,749.17	210,030.89	77,043.64	23,102.22	1,204.74	5,382.66	8,760.06
Transfer							
Payments	174,285.99	47,245.58	17,620.84			6,529.61	5,089.17
Ending Bal	1,402,426.25	772,578.69	788,711.34	151,834.74	291,674.21	21,464.00	121,295.64

Capital Outlay CDs at June 30, 2015 = \$522,744.71

General Fund Claims Payable July 13, 2015 AFLAC - Insurance Premium - 823.78, Amazon - Business Office Supplies - 64.93, Apple, Inc - Title Supplies - 40376.85, ASBSD - FY 2016 Dues - 900.72, ASBSD Worker Comp Fund - FY 2016 Worker's Compensation - 12429.00, Avesis - Vision Insurance Premiums - 308.16, Brant's Electric - Wiring - Old Library - 365.52, Brech, Scott - BOE Mileage - 59.20, Cambium Learning - Classroom Supplies - 184.65, Century Business Products - Copier Maintenance - 375.00, Delta Dental - Dental Insurance Premiums - 1240.87, Demco - Library Supplies - 55.94, Department of Enviro/Natural Res - FY 2016 Wastewater Fees - 600.00, GoldenWest Telecommunications - Telephone - 656.12, Gopher - PE Supplies - 454.60, Graves IT Solutions - Online Backup Subscription - 1771.00, G-Sports - Wrestling Supplies - 923.75, Hauk, Doug - Mileage - State Golf and Rangeland Days - 312.28, Healy Awards - Banner Lettering - 61.56, High Plains Technology - Title Supplies - 5438.00, Hillyard - Janitorial Supplies - 61.15, Hometown Computer Service - Technology Services - 60.00, Ingram Hardware - Maintenance Supplies - 1080.99, Kennedy Implement - Tractor Repairs - 574.13, Lambley, Cory - Athletic Director - Mileage - 267.88, Learning Resources - Classroom Supplies - 74.93, Lexis Learning Systems - Lexia Reading Subscription (Title) - 3524.00, Marc - Gym Floor Refinish - 3334.67, Moses Building Center - Maintenance/VoAg Supplies - 492.48, Nasco - Classroom Supplies - 17.78, Office of Career & Tech Ed - Perkins Overpayment - 18.69, Oriental Trading - Classroom Supplies - 39.48, Pennington Co Courant - One Year Subscription - 36.00, Peterson, Anita - BHSSC Mileage - 128.76, Petty Cash Reimbursement - Postage - 21.34, Philip Pit Stop - Maintenance Fuel - 52.52, Philip Standard - Maintenance Fuel - 117.90, Philip Trust and Agency - Imprest Reimbursement* - 235.42, Pioneer Review - Publications - 131.31, Premier Agendas - Classroom Supplies - 2072.55, Quill - Classroom Supplies - 4327.71, Radway, Mark - BOE Mileage - 57.72, Ross, Britni - Reimburse Supplies - 39.52, SASD - Dues - Morehart, Ross - 1154.00, SD Library Network - FY16 Member Fees - 337.50, SDSSA - Conference Registration - Morehart - 150.00, Software Unlimited - FY 2016 Software Maintenance - 3800.00, South Dakota One Call - Locate Tickets - 29.40, Sunburst - Type To Learn Subscription - 99.95, Thorson, Doug - BOE Mileage - 37.74, TIE - FY 2016 Membership Dues - 672.00, Vanway Trophy - Engraving - 24.45, Wall School District - Consortium Travel - 311.78, Wellmark - Health Insurance Premiums - 6694.27, Wex Bank - Fuel Card Fee - 12.00, TOTAL 97491.95; **Capital Outlay Claims Payable July 13, 2015** Brant's Electric - Ballasts/Bulbs - 1979.58, Carpet Mill Outlet - Carpet -

New Library - 2261.76, Carpet Services - Carpet Installation - Library - 1505.36, Century Business Leasing - Copier Lease - 410.34, City of Philip - Water/Sewer - 497.85, First National Agency - Property & Liability Insurance - 24684.00, First National Bank - Deposit to Bus CD - 15000.00, Fitch, Christa - Parent Mileage - 849.52, Follett - Library Books - 202.30, Hometown Computer Service - Laptop Cart - 1649.10, Houghton Mifflin Harcourt - Elementary Textbooks - 31937.65, Houghton Mifflin Harcourt - High School Textbooks - Language Arts - 23014.90, Kieffer Sanitation - Garbage Service - 830.50, Moses Building Center - Wet/Dry Vac - 129.99, Moss Enterprises - 3D Printer - 1368.54, Northern Restaurant Equipment - Ice Maker - 2483.00, Philip Pit Stop - Bus Fuel - 151.48, Riddell - Football Helmets/Pads - 2448.35, Upper Deck Architecture - 25% Facility Needs Assessment Engineering - 5926.25, West Central Electric - Electricity - 1969.76, West Central Electric - Electricity - 3069.71, West River Lyman Jones - Rural Water - 60.00, TOTAL 122429.94; **SPED Claims Payable July 13, 2015** ASBSD Worker Comp Fund - FY 2016 Worker's Compensation - 833.00, Avesis - Vision Insurance Premiums - 50.47, Children's Care Hospital - OT/PT Services - 1100.00, Children's Therapy Services - Speech Therapy Services - 255.00, Delta Dental - Dental Insurance Premiums - 443.03, Parent - SPED Mileage - 193.14, Philip Trust & Agency - Imprest Reimbursement - 37.10, Wellmark - Health Insurance Premiums - 434.92, TOTAL 3346.66; **Food Service Claims Payable July 13, 2015** AFLAC - Insurance Premiums - 133.12, ASBSD Worker Comp Fund - FY 2016 Worker's Compensation - 520.00, TOTAL 653.12

Hourly wages for Month of June 2015 – 27,666.46, **Gross Salaries/Fringe for June 2015**– FUND 10: Instructional – 108,376.04, Administration – 15,934.28, Support Services – 6,349.60, Extra Curricular – 6,816.90; FUND 22: SPED Gross Salaries/Fringe – 7,316.08.

16-06 Motion by Fitzgerald, second by Radway to approve the following annual board organization action:

1. Declare First National Bank in Philip as the official depository for school district funds and continuation of accounts.
2. Authorize the Superintendent to act in the absence of the Business Manager.
3. Declare the Pioneer Review as the official newspaper for publications of official school board meetings, advertisements, etc.
4. Set date, time and place of Board meetings as the second Monday of each month at 7:00pm in Room A-1 of the Armory, with the exception of meeting November-March, which will be held at 6:00pm.
5. Appoint Britni Ross as Business Manager and authorize to set bond for Business Manager as required by law.
6. Appoint Britni Ross, Business Manager to be the Administrator of the Trust & Agency Funds.
7. Appoint Keven Morehart, Superintendent to Director of Federal Programs.
8. Approve meal prices for the school lunch program for the 2015-2016 school term as follows:
 - a. Student, Regular K-6 : \$2.25
 - b. Student, Regular 7-12 : \$2.50
 - c. Student, Reduced : \$.40
 - d. Adult : \$3.00
 - e. Student Breakfast: \$1.50

f. Student Breakfast, Reduced: \$.30

g. Adult Breakfast: \$2.00

h. Milk : \$.30

9. Declaration of "Parliamentary Procedure at a Glance" in conducting board meetings.

10. Authorize the Business Manager to invest funds to the advantage of the district.

11. Authorize the use of Imprest Fund for referees, travel expenses, co-curricular activities, postage, freight and other expenses which may require immediate payment.

12. Approve admission prices to activities for the 2015-2016 as follows:

a. Student/Senior Citizen 65+ : \$3.00

b. Student/Senior Citizen 65+ Season Pass: \$25.00

c. Adult: \$5.00

d. Adult Season Pass : \$40.00

13. Appoint Keven Morehart, Superintendent as the person responsible for closing school for emergencies, inclement weather, etc.

14. Approve Board Member compensation for attendance at authorized meetings at \$75.00 per meeting plus mileage.

15. Appoint Rodney Freeman as school attorney.

16-07 Motion by Radway, second by Ramsey to appoint Doug Thorson as the ASBSD Delegate. Motion by Thorson, second by Radway to appoint Scott Brech as the alternate ASBSD Delegate.

16-08 Motion by Radway, second by Peterson to publish the list of contracts per SDCL 6-1-10.

16-09 No bids were received for propane for 2015-2016. Motion by Thorson, second by Ramsey to table this item until next month when it can be determined how to handle the situation.

16-10 Motion by Fitzgerald, second by Kuchenbecker to accept the Escalator School Dairy Bid from Avera PACE Dean Foods (Land O'Lakes) for dairy products for the 2015-2016 school year.

16-11 Motion by Radway, second by Thorson to approve the following personnel action: Mandie Menzel – JH/HS Principal/Technology Coordinator - \$53,000.00 and Athletic Director - \$5795.00.

16-11.1 Motion by Peterson, second by Kuchenbecker to approve the following open enrollment request: OEA 111-16 – 9th grader from Kadoka Area School District.

- 16-12 Motion by Thorson, second by Fitzgerald to approve the following surplus items from the science room: Ice cream maker, centrifuge, civil defense box, motor oil, linseed oil, sharpening oil, enamel, water demineralizer, old film projector, film strips, hanging human skeleton, 2 skeletons – broken, ear canal model, teeth model, pressure sterilizer, human anatomy model with missing pieces, miscellaneous bones, (3) balance scales, (6) microscopes, (10) alcohol burners, (20) open round glass jars, (10) small open round glass jars, (5) square open glass jars, (5) tall open glass jars, and (1) globe-like jar. From the armory locker rooms: 2 sets of old lockers.
- 16-13 Executive session : None.
- 16-14 Anita Peterson gave the BHSSC report.
- 16-15 Discussion took place over the proposed budgets. Adjustments made since the initial budget seen in May were very small and only reflected personnel changes. The Board will again review all budgets at the August 2015 meeting.
- 16-16 Superintendent Keven Morehart reported on the following items: (A) Tentative test scores are back. Reading scores seemed okay, but math scores are low. (B) The gym floor will be refinished on July 15th. (C) Gymnastic camp will be held here during the first week of August. (D) The new library has been carpeted. (E) DakotaSports came and measured the high school gym and the wrestling room for wall mats. The estimates have not come back yet. (F) The ASBSD Convention is coming up August 6-7. (G) The Superintendent convention will be July 20-21 in Chamberlain. (H) We are still working with the engineers to come and wireline the geothermal well. (I) We have received a grant from the State Board of Water and Natural Resources for \$517,600 to use for improvements to the geothermal discharge system. Thank you to Marlene Knutson and Emeline Post at the Central Enhancement District for all of their help in acquiring this grant.

Adjournment at 7:35 PM. Will meet for the next regular meeting on August 10, 2015 at 7:00 PM.

Britni Ross, Business Manager

Scott Brech, President

Pursuant to SDCL 6-1-10, salaries for the Haakon School District employees for FY 2015-2016 are as follows: Lauren Adrian – Elementary Teacher, \$30,500.00; Johanna Baye – Custodian, 13.05/hour; Betty Berry – Special Education High School, 43,825.78; Kim Bouman – High School Teacher, 40,038.37; Barb Bowen – Elementary/JH/HS Teacher, 42,202.60, Vocal Music, 2135.00, Band, 3660.00, Jr Class Advisor, 457.50; Brigitte Brucklacher - JH/HS Teacher, 42,202.60, FCCLA Advisor, 2440.00; LaRae Carley – Special Ed Paraprofessional, 11.45/hr; Ruth Carley – Elementary Teacher at Deep Creek, 31,415.00, Rural Teacher Compensation, 2700.00 ; Pamela DeJong – Guidance, 35,709.89, Student Council Advisor, 2440.00; Nicole Dennis – Food Service Director, 17,353.60 (12.76/hr – 1360 hours); Linette Donnelly – Alternative Ed Aide/Detention Monitor/Library, 11.60/hr; Matt Donnelly – Elementary/JH/HS Teacher, 40,579.43, Weight Room, 8.50/hr, Head Wrestling Coach, 3,355.00; Lana Elshere – Elementary Paraprofessional, 12.20/hr; Cristi Ferguson – Custodian, 11.60/hr; Brenda Grenz – Custodian, 13.05/hr; Tracey Hand - JH/HS Teacher, 38,192.40; Doug Hauk – JH/HS (10.5 months), 49,236.37, FFA Advisor, 2440.00, Golf, 2745.00; Kelsey Hostutler – Elementary Teacher at Milesville, 30,500.00, Rural Teacher Compensation, 2700.00; Casey Jore – High School Teacher, 30,900.00, Assistant Track Coach, 1830.00, Head Boys Basketball Coach, 3355.00; Victoria Knutson – Elementary Teacher, 41,661.54; Mandie Menzel – JH/HS Principal/Technology Coordinator, 53,000.00, Athletic Director, 5795.00.00; Keven Morehart – Superintendent, 69,690.00, Elementary Principal, 24,452.00, Head Football, 3,355.00; Melanie Morehart – Elementary, 40,579.43, Special Ed Director, 5490.00; Bonnie Mortellaro – Elementary Teacher, 42,202.60; Karen Nelson – Special Ed Paraprofessional, 11.30/hr; Mary Nelson – Elementary/Special Ed Paraprofessional, 12.50/hr; Laura O'Connor – High School Teacher, 38,415.19, One Act Play, 1372.50, All School Play, 1525.00; Lissa Papousek – Elementary Teacher, 30,500.00; Thomas Parquet – JH/HS Teacher, 40,038.37, Head Track, 3660.00; Laura K Peterson – Secretary, 13.20/hr; Britni Ross – Business Manager, 39,495.00; April Schofield – Elementary Teacher, 30,900.00; Lisa Schofield – Administrative Secretary, 2000 hours @ 12.00/hr; Casey Seager – Custodian, 13.05/hr; Marie Slovek – Elementary Teacher, 44,366.84; Pennie Slovek – Elementary/JH/HS Teacher(.5), 21,101.30, Jr Class Advisor, 457.50; Ella Smith – Elementary Teacher, 30,900.00, Head Volleyball Coach, 3355.00; Deborah Snook – High School Teacher, 42,202.60; Travis Thorsn – Maintenance Directors/Custodial Supervisor, \$34,777.60 (16.72/hr – 2080 hrs); Tayta West – Head Girls Basketball Coach, 3355.00; Pat Westerberg – Secretary , 12.30/hr; Jessica Wheeler – Elementary Teacher, 43,825.78.